

**UPPER TOWNSHIP REORGANIZATION MEETING
JANUARY 7, 2011
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270**

6:30 P.M. Call to Order

Sunshine Announcement

Presentation of the Colors –

Boy Scout Troop 79 of Marmora, Charles Webb, Scout Master and
Boy Scout Troop 55 of Tuckahoe, William Eagan, Scout Master.

Star Spangled Banner - presented by Miss Alanna Grace Palombo.

Roll Call –

Frank E. Conrad	Present
Curtis Corson	Present
Kristine Gabor	Present
John “Jay” Newman	Present
Richard Palombo	Present

Also present were Municipal Clerk Wanda Gaglione, Municipal Attorney Daniel Young, Chief Financial Officer Barbara Spiegel and Municipal Engineer Paul Dietrich. A full audience was in attendance.

Invocation –

Rev. Dianne Pacione, Seaville United Methodist Church

Statement of Determination of Election

Read by Wanda Gaglione, Municipal Clerk

Oath of Office

Committeeman Curtis T. Corson

Sworn in by Wanda Gaglione, Municipal Clerk

Committeeman-John “Jay” Newman

Sworn in by Wanda Gaglione, Municipal Clerk

Nominations for Mayor – 2011

The Clerk asked for nominations for Mayor. Curtis Corson nominated Richard Palombo, Frank Conrad seconded the motion. There were no other nominations and nominations were closed. During the roll call vote on the nomination of Richard

Palombo, all five Committee members voted in the affirmative. Richard Palombo is appointed as the 2011 Mayor of Upper Township.

Resolutions:

1. Appointment of Deputy Mayor.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 001-2011
RE: APPOINTMENT OF DEPUTY MAYOR**

WHEREAS, it is deemed advisable to appoint a member of the Township Committee to the position of Deputy Mayor of the Township of Upper in the County of Cape May and State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. Committeeman Curtis T. Corson is hereby designated and appointed as Deputy Mayor of the Township of Upper, in the County of Cape May and State of New Jersey, effective immediately, to serve until the next annual meeting of the Township Committee and until his successor is duly appointed and qualified.

Resolution No.001-2011

Offered by: Newman

Seconded by: Gabor

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

2. Establishment of Departments.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 002-2011
RE: ESTABLISHMENT OF DEPARTMENTS

WHEREAS, it is deemed necessary to establish Departments within the Township government to provide for the orderly and efficient transaction of Township business and to promote public service.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The following Departments are hereby established within the Township of Upper, effective immediately and to remain in effect until the next Reorganization Meeting of the Township Committee, unless sooner modified or terminated and the member of the Township Committee assigned to oversee the operation of such Department is as follows:

Committeeman Conrad:	Revenue and Finance, and Public Buildings and Grounds.
Committeeman Corson:	Department of Public Works.
Committeewoman Gabor:	Department of Sports and Recreational Programs, Personnel, and Animal Control.
Committeeman Newman:	Municipal Court, Fire and Rescue, and Public Safety.
Committeeman Palombo:	Personnel, Emergency Management, and Lifeguards.

Resolution No.002-2011

Offered by: Conrad

Seconded by: Gabor

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

3. Appointment of Municipal Auditor, Engineer, Solicitor, Prosecutor and Public Defender.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 003-2011
RE: APPOINTMENT OF MUNICIPAL AUDITOR; TOWNSHIP
ENGINEER; TOWNSHIP SOLICITOR; MUNICIPAL PROSECUTOR
AND MUNICIPAL PUBLIC DEFENDER**

WHEREAS, the Township of Upper is required, in accordance with the provisions of N.J.S. 40A:5-4, to cause an annual audit of the books, accounts and financial transactions of the Township of Upper and in order to do so, it is necessary to retain a Registered Municipal Accountant; and

WHEREAS, N.J.S. 40A:9-140 requires the appointment of a Municipal Engineer and the Township Committee desires to make such appointment at a salary as set forth in Resolution No. 012-2011 to be adopted and the Township of Upper recognizes the need for professional engineering services and advice to ensure the orderly, efficient and proper conduct of the affairs of the said Township; and

WHEREAS, N.J.S. 40A:9-139 requires the appointment of a Municipal Attorney and the Township Committee desires to make such appointment in accordance with the terms of the Professional Services Contract to be entered into and the Township of Upper recognizes the need for

professional legal services and advice to ensure the orderly, efficient and proper conduct of the affairs of the said Township; and

WHEREAS, there also exists a need for the appointment of an Attorney At Law of the State of New Jersey to act in the capacity of Municipal Prosecutor at a salary of \$39,000.00; and

WHEREAS, there also exists a need for the appointment of an Attorney At Law of the State of New Jersey to serve in the capacity of Municipal Public Defender at a salary of \$19,000.00; and

WHEREAS, the services to be performed by the Auditor, Engineer, Township Solicitor, Municipal Prosecutor and Municipal Public Defender are declared to be professional services performed by persons authorized by law to practice recognized professions, which professions are regulated by law within the meaning of the Local Public Contracts Law (N.J.S. 40A:11-1, et seq.) and, hence, are exempt from competitive bidding; and

WHEREAS, the Township has a need to acquire the services of the Municipal Auditor, Township Solicitor, Municipal Prosecutor and Municipal Public Defender as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

WHEREAS, the Township financial officer has determined and certified in writing that the value of each of the contracts for the Municipal Auditor, Township Solicitor, Municipal Prosecutor and Municipal Public Defender will exceed \$17,500.00; and

WHEREAS, the proposed Municipal Auditor, Township Solicitor, Municipal Prosecutor and Municipal Public Defender have completed and submitted Business Entity Disclosure Certifications which certify that the contractor has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit the contractor from making any reportable contributions through the term of the contract; and

WHEREAS, funds are available for the purposes set forth above.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. **Leon Costello, C.P.A., R.M.A.**, is hereby appointed as Registered Municipal Accountant for the Township of Upper for a term of one (1) year, commencing January 1, 2011, and until his successor is duly appointed and qualified.

3. **Paul Dietrich, P.E., is appointed as Township Engineer** for the Township of Upper for a term of one (1) year, commencing January 1, 2011, and until his successor is duly appointed and qualified.

4. **Daniel J. Young, Esquire is hereby appointed as Township Solicitor** for the Township of Upper for a term of one (1) year

commencing January 1, 2011, and until his successor is duly appointed and qualified.

5. **Patrick F. Martin, Esquire is hereby appointed as Municipal Prosecutor** for the Township of Upper for a term of one (1) year, commencing January 1, 2011, and until his successor is duly appointed and qualified.

6. **William E. Brewer, Esquire is hereby appointed as Municipal Public Defender** for the Township of Upper for a term of one (1) year, commencing January 1, 2011, and until his successor is duly appointed and qualified.

7. Compensation for the Auditor and Solicitor shall be on the basis of Professional Contracts to be negotiated with such individuals and payment shall be made by the Township of Upper for such professional services based upon vouchers to be submitted and approved by the Township Committee. The Annual Salary Ordinance and the applicable resolutions of the Township Committee shall make provision for the payment of the compensation for the Prosecutor, Engineer and Public Defender.

8. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, professional Contracts with the Auditor, Engineer, solicitor, Prosecutor and Public Defender in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed in Paragraph 7 hereof.

9. A Copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

10. The Business Disclosure Entity Certification and the Determination of Value for the Municipal Auditor, Township Solicitor and Municipal Prosecutor and Municipal Public Defender contracts shall be placed on file with this Resolution.

Resolution No. 003-2011

Offered by: Newman

Seconded by: Corson

Adopted: January 7, 2011

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

4. Appointment of Official to Certify Municipal Improvement Searches.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 004-2011
RE: APPOINTING OFFICIAL TO CERTIFY
MUNICIPAL IMPROVEMENT SEARCHES.**

WHEREAS, it is necessary to have an authorized official of the Township of Upper, in the County of Cape May and State of New Jersey, to execute, on behalf of the Township of Upper, certificates for municipal improvements; and

WHEREAS, the Township Committee of the Township of Upper desires to make such an appointment.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. WANDA GAGLIONE, the Township Clerk of the Township of Upper, is hereby designated as the official of the Township of Upper authorized to execute certificates as to liability for municipal improvements for the year 2011.

3. This Resolution shall become effective immediately upon its adoption.

Resolution No.004-2011

Offered by: Conrad

Seconded by: Gabor

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

5. Designation of Banking Institutions as Official Depositories.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 005-2011
RE: DESIGNATION OF BANKING INSTITUTIONS
AS OFFICIAL DEPOSITORIES.**

WHEREAS, it is necessary that the Township Committee of the Township of Upper, in the County of Cape and State of New Jersey, designate certain banking institutions as official depositories for Township funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. TD Bank and Ocean City Home Bank, are hereby designated as the principal depositories of the Township of Upper.

3. The following banking institutions are hereby designated as secondary depositories of the Township of Upper:

- (A) Sun National Bank;
- (B) Wachovia;
- (C) Fox Chase Bank;
- (D) PNC Bank, New Jersey;
- (E) Cape Bank;
- (F) First Bank of Sea Isle City;
- (G) Municipal Investors Corp.;
- (H) N.J. Cash Management Plan and
- (I) Crown Bank of Ocean City
- (J) Bank of America, N.A.
- (K) Sovereign Bank
- (L) Sturdy Savings Bank
- (M) Newfield National Bank

5. The Mayor, the Township Clerk and the Township Chief Financial Officer, as well as such other officials as may be designated by law, are hereby authorized, directed and empowered to execute any Resolutions of any of the aforesaid banking institutions which may be reasonably required in order to carry out the intent and purpose of this Resolution.

6. This Resolution shall become effective immediately

upon adoption.

Resolution No. 005-2011

Offered by: Gabor

Seconded by: Conrad

Adopted: January 7, 2011

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

6. Designation of Official Newspapers.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 006-2011
RE: DESIGNATION OF OFFICIAL NEWSPAPERS**

WHEREAS, it is necessary to designate one (1) or more newspapers as an official newspaper of the Township of Upper.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following newspapers are hereby designated as the official newspapers of the Township of Upper:

The Press and Sunday Press
and/or
Ocean City Sentinel Ledger

Resolution No.006-2011

Offered by: Corson

Seconded by: Newman

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

7. Payment of Real Estate Taxes and Penalty for Late Payments.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 007-2011
RE: PAYMENT OF REAL ESTATE TAXES
AND PENALTY FOR LATE PAYMENT.**

WHEREAS, N.J.S. 54:4-66, which mandates the date on which real estate taxes shall be paid to the municipality, has been amended by P.L. 1991, c.410, s.4; and

WHEREAS, N.J.S. 54:4-67, which mandates the rate of interest to be charged on the payment of all real estate taxes which are delinquent, has also been amended by P.L. 1991, c. 75, s.39; and

WHEREAS, said amendments were amended by P.L. 1994, c.32, which was approved May 12, 1994; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. In accordance with N.J.S. 54:4-66, all real estate taxes shall be payable quarterly in accordance with the following schedule:

First Installment - February 1

Second Installment - May 1

Third Installment - August 1

Fourth Installment - November 1

3. In the event that the real estate taxes are not paid in accordance with the foregoing quarterly payment schedule, said taxes shall become delinquent and remain delinquent until such time as all unpaid taxes, including taxes and other liens subsequently due and unpaid, together with interest, have been fully paid and satisfied.

4. In accordance with N.J.S. 54:4-67, if taxes and municipal liens and charges are not paid when due, and are delinquent, then, in addition to the taxes, municipal liens and charges due and payable an additional sum equal to eight (8%) percent per annum on the first \$1,500.00 of delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00, to be calculated from the date same was payable until the date that actual payment to the Tax Collector is made.
5. No interest shall be charged pursuant to Paragraph 4 of this Resolution if payment of any installment is made within the tenth (10th) calendar day following the date upon which the same became payable.
6. In addition to the interest penalty imposed pursuant to Section 4 of this Resolution, a further penalty shall be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the fiscal year. The fiscal year for the Township of Upper shall be the calendar year. The penalty so fixed shall equal six (6%) percent of the amount of the delinquency.
7. If delinquent taxes, municipal liens and charges in excess of \$10,000.00 are fully paid and satisfied by the holder of any outstanding Tax Sale Certificate, the holder shall be entitled to receive the amount of the penalty, that is, six (6%) percent of the amount of the delinquency, as part of the amount required to redeem such Certificate of Sale.
8. It is the policy of the Upper Township Tax Collector's Office to accept small coins as payment only when coins are wrapped or the balance is \$.50 cents or less.
9. Tax payments are accepted at TD Bank, Marmora up until February 28, 2011 and beginning March 1, 2011 at Ocean City Home Bank, Marmora.
10. A copy of this Resolution shall be prominently posted in the office of the Tax Collector of the Township of Upper and shall also be prominently posted upon the bulletin board in the Township Hall.
11. This Resolution shall take effect immediately.

Resolution No. 007-2011
 Offered by: Newman
 Adopted: January 7, 2011
 Roll Call Vote:

Seconded by: Gabor

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

8. Schedule of Township Committee meetings for 2011.

**TOWNSHIP OF UPPER
 CAPE MAY COUNTY
 RESOLUTION
 RESOLUTION NO. 008-2011
 RE: 2011 SCHEDULE OF
 TOWNSHIP COMMITTEE MEETINGS**

WHEREAS, N.J.S.A. 10:4-18 requires that every public body give notice concerning the schedule of regular meetings to be held during the succeeding year, which schedule shall contain the location of each meeting, to the extent that it is known, and the time and date of each meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated hereby by this reference.

Regular meetings of the **Upper Township Committee** shall be held at 2100 Tuckahoe Road, Petersburg, New Jersey, on the second (2nd) and fourth (4th) Mondays of each month, at 7:30 P.M. unless otherwise indicated, in accordance with the following schedule:

2011 SCHEDULE - REGULAR MEETINGS

			<u>Work Session</u>	<u>Regular Meeting</u>
January	10	Regular Meeting	6:30 p.m.	7:30 p.m.
January	24	Regular Meeting	6:30 p.m.	7:30 p.m.
February	14	Regular Meeting	6:30 p.m.	7:30 p.m.

February	28	Regular Meeting	6:30 p.m.	7:30 p.m.
March	14	Regular Meeting	6:30 p.m.	7:30 p.m.
March	28	Regular Meeting	6:30 p.m.	7:30 p.m.
April	11	Regular Meeting	6:30 p.m.	7:30 p.m.
April	25	Regular Meeting	6:30 p.m.	7:30 p.m.
May	09	Regular Meeting	6:30 p.m.	7:30 p.m.
May	23	Regular Meeting	6:30 p.m.	7:30 p.m.
June	13	Regular Meeting	6:30 p.m.	7:30 p.m.
June	27	Regular Meeting	6:30 p.m.	7:30 p.m.
July	11	Regular Meeting	6:30 p.m.	7:30 p.m.
July	25	Regular Meeting	6:30 p.m.	7:30 p.m.
August	08	Regular Meeting	6:30 p.m.	7:30 p.m.
August	22	Regular Meeting	6:30 p.m.	7:30 p.m.
September	12	Regular Meeting	6:30 p.m.	7:30 p.m.
September	26	Regular Meeting	6:30 p.m.	7:30 p.m.
Oct. (Tues)	11	Regular Meeting	6:30 p.m.	7:30 p.m.
October	24	Regular Meeting	6:30 p.m.	7:30 p.m.
November	14	Regular Meeting	6:30 p.m.	7:30 p.m.
November	28	Regular Meeting	6:30 p.m.	7:30 p.m.
December	5	Regular Meeting	6:30 p.m.	7:30 p.m.
December	19	Regular Meeting	6:30 p.m.	7:30 p.m.

2. Unless otherwise indicated, all regular meetings of the Township Committee will be held on the dates indicated, at the Township Hall, Tuckahoe, New Jersey. A work session may precede a regular meeting of the Township Committee. The work session will be open to the public unless the matter under discussion involves one or more matters set forth in N.J.S.A. 10:4-12(b). In the event that any such matter is discussed, the public will be excluded from that portion of the meeting pursuant to Resolution which shall be adopted in accordance with N.J.S. 10:4-13. The meetings may recess and will

then continue until 10:30 p.m., at which time the public portion of the meeting will be adjourned and the Township Committee will further consider matters set forth in N.J.S.A. 10:4-12(b) and the public shall be excluded from that portion of the meeting. At the conclusion of such closed session, the meeting shall be reopened to the public. All meetings of the Township Committee, whether closed or open, will end at 11:00 p.m.

3. In the event of a necessity for holding a meeting of the Township Committee, in addition to the meeting schedule set forth in Paragraph 2 of this Resolution, the Township Clerk shall give written advance notice of at least forty eight (48) hours giving the date, time, location and, to the extent known, the agenda, of any regular, special or rescheduled meeting, which notice shall state whether formal action may or may not be taken. Such notice shall be:

- (A) Prominently posted on the bulletin board in the Township Hall;
and
- (B) Mailed, telephoned, telegraphed or hand delivered to the newspapers hereinafter set forth in this Resolution; and
- (C) Filed in the Township Clerk's office.

4. The Township Clerk shall post either a copy of this Resolution or a copy of the scheduled meetings for the current year on the bulletin board in the Township Hall and, in addition, shall mail a copy of this Resolution to the following newspapers:

The Press and Sunday Press
1 South Main Street
Cape May Court House, N.J. 08210

The Ocean City Sentinel Ledger
112 East 8th Avenue
Ocean City, N.J. 08226

5. Any person requesting to be mailed copies of any regular meeting schedule or revision thereof and any advance written notice of such meetings as permitted by N.J.S.A. 10:4-19, shall pay a fee to the Township Clerk as follows:

Schedule of Fees

For copy of schedule of regular

2. The Chief Financial Officer is directed to distribute all payroll checks to the Department Heads of the employees of the Township of Upper at or before the close of business on those days designated as paydays and the Chief Financial Officer shall not be required to present such paychecks for approval at a meeting of the Township Committee when such payment is for salaries and wages which have been approved by the Salary Ordinance currently in effect in the Township of Upper.

3. This Resolution shall take effect immediately.

Resolution No.009-2011

Offered by: Newman

Seconded by: Gabor

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

10. Appointments to the Upper Township Zoning Board of Adjustment.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 010-2011
RE: APPOINTMENTS TO THE UPPER TOWNSHIP
ZONING BOARD OF ADJUSTMENT.**

WHEREAS, N.J.S.A. 40:55D-69 provides for the appointment of a Zoning Board of Adjustment, which shall consist of seven (7) regular members and may have not more than two (2) alternate members and prescribes the term of office for such regular and alternate members; and

WHEREAS, such Statute further provides that the members of the Zoning Board of Adjustment shall be appointed by the Governing Body of the municipality; and

WHEREAS, it is necessary to make certain appointments or re-appointments to the Zoning Board of Adjustment of the Township of Upper, as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey as follows:

1. The following appointment or re-appointments are hereby made to the Zoning Board of Adjustment:

Paul Casaccio – reappointed to a four (4) year term commencing January 1, 2008 and expiring on December 31, 2011.

Ted Klepac – reappointed to a four (4) year term commencing January 1, 2009 and expiring December 31, 2012.

Jeffrey Pierson – reappointed to a four (4) year term commencing January 1, 2010 and expiring December 31, 2013.

Andrew L. Shawl- reappointed to a four (4) year term commencing January 1, 2011 and expiring December 31, 2014.

Christopher Phifer – reappointed to a four (4) year term commencing January 1, 2009 and expiring December 31, 2012.

Matt Unsworth – reappointed to a four (4) year term commencing January 1, 2009 and expiring December 31, 2012.

Peter Schuler – term commencing May 10, 2010 and serving in the unexpired term of Mary Jean Burgin expiring December 31, 2012.

Lynn Petrozza – reappointed to a two (2) year term as Alternate #1, commencing January 1, 2011 and expiring December 31, 2012.

Joseph Healy – reappointed to a two (2) year term as Alternate #2, commencing January 1, 2011 and expiring December 31, 2012.

Resolution No. 010-2011

Offered by: Corson

Seconded by: Conrad

Adopted: January 7, 2011

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

11. Appointment of Class 3 member to the Upper Township Planning Board.
TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 011-2011
RE: APPOINTMENT OF CLASS 3 MEMBER TO THE
UPPER TOWNSHIP PLANNING BOARD.

WHEREAS, it is necessary to appoint a member of the Governing Body to the Planning Board of the Township of Upper to serve as a Class 3 member of such Planning Board.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, that Committee person Frank E. Conrad is hereby appointed as a Class 3 member of the Upper Township Planning Board for a term of one (1) year, effective immediately.

Resolution No. 011-2011
Offered by: Gabor Seconded by: Corson
Adopted: January 7, 2011
Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

12. Appointment of Various Officers and Employees to Annual and Specified Terms.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 012 -2011
RE: APPOINTMENT OF VARIOUS OFFICERS AND
EMPLOYEES TO ANNUAL AND SPECIFIED TERMS

WHEREAS, a need exists in the Township of Upper to appoint various administrative, clerical and other personnel in order to staff the various positions of the Township for the ensuing year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following persons shall be appointed to the position opposite his or her name for a one (1) year term commencing *January 1, 2011*:

ANNUAL APPOINTMENTS - ONE (1) YEAR TERM

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Wanda Gaglione	Official to Certify Municipal Improvement Searches; General Licensing Officer	\$ 1,850.00
	Personnel Officer	\$3,000.00
Barbara Young	Deputy Township Clerk	\$550.00
	Secretary Board of Health	\$550.00
Barbara Spiegel	Assistant Personnel Officer	\$550.00
Therese Smuz	Claims Coordinator/Fund Commissioner	\$3,500.00
Rosemary Trout	Assistant Finance Officer	\$550.00
Patricia Garbutt	Purchasing Agent/Q.P.A	\$43.37/Hr.
Rhonda Sharp	Tax Search Officer	\$1,850.00
Thaddeus Klepac	Public Information Officer	\$10,000.00
Jay Potter	Safety Coordinator	\$3,500.00

Jeffrey Pierson	Asst. Safety Coordinator	\$1,500.00
Paul Dietrich	Township Engineer	\$87,656.00
	Computer Director	\$1,500.00
	Municipal Housing Liaison	\$2,500.00
	Stormwater Program Coordinator	
	Solid Waste Advisory Committee	
	Flood Plains Manager	
	Air Quality Control Officer	
<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Karen Buchanan	Secretary, Sports & Rec. Advisory Bd.	\$2,200.00
<i>Edward Kenney</i>	<i>Fire Protection Inspector</i>	<i>\$2,279.00</i>
Rob Spiegel	9-1-1 Coordinator/ Right to Know Director	\$1,000.00
J. Michael Jones	Deputy Municipal Director of Emergency Management	\$2,845.00
Bruce Riordan	1 st Assistant Municipal Director of Emergency Management	\$900.00
Edward J. Carter	2 nd Assistant Municipal Director of Emergency Management	\$900.00
	Deputy Right to Know	\$1,500.00
Russell Barham	3 rd Assistant Municipal Director of Emergency Management	\$900.00
Harry Norcross	Court Attendant/Bailiff	\$200.00/Session
Charles Johnson	Substitute Court Attendant/Bailiff	\$200.00/Session
Karen Veach	School Crossing Guard	\$12.50/Hr.
LeRoy Shone	Asst. Recycling Coordinator	\$2,849.00
	Alternate Solid Waste Advisory Committee	
William McDaniels	Recycling Coordinator	\$2,500.00
	Recycling Certification	\$1,000.00
Brenda Layton	Beach Inspector	\$4,000.00
Jeremiah Williams	Playground Inspector	\$1,000.00

Richard Hartman	Boat Ramp Attendant (Seasonal)	\$11.50/Hr.
Thomas Duffy	Boat Ramp Attendant (Seasonal)	\$11.50/Hr.
Kenneth Lea	Boat Ramp Attendant (Seasonal)	\$11.50/Hr.
William Bramble	Vacation Substitute for Construction Code Official	\$25.00/Hr.

3. The following persons are being appointed or are presently serving in the position indicated, either in a permanent or provisional capacity or for a fixed term.

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>TERM</u>
Wanda Gaglione	Township Clerk	\$59,862.00	Tenured
	Data Information Coordinator	\$3,500.00	
	Registrar of Vital Statistics	\$1,850.00	

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>TERM</u>
Rhonda Sharp	Tax Collector	\$50,671.00	4-year appt. commencing 1/1/2010 & expiring 12/31/2013
Megan A. McAfee	Township Tax Assessor	\$59,649.00	4-year commencing 7/1/2007 & expiring 6/30/2011
Michelle Johnson	Clerk-Typist; Deputy Tax Assessor	\$34,936.00 \$550.00	yr. Fill unexp. Term & 4- appt.

	commencing		8/30/07 to 6/30/12
Barbara Spiegel	Sr. Clerk-Typist; Chief Financial Officer	\$57,229.00	4-yr. term commencing 1/1/09 to 12/31/12
James Birchmeier	Judge, Municipal Court term	\$42,000.00	3-year
	commencing		8/1/2008
&			expiring 7/31/2011
Rosemary Bonner	Municipal Court Admin. Violations Clerk	\$64,805.00	Permanent
Nancy Palmer	Deputy Mun. Court Admin. Deputy Violations Clerk	\$52,521.00	Permanent
Therese Smuz	Clerk-Typist, Dept. of PW	\$33,856.00	Permanent
Janet McCrosson	Clerk-Typist, Construction	\$38,620.00	Permanent
Shelley Lea	Clerk-Typist	\$46,418.00	Permanent
Barbara Young	Sr. Clerk-Typist, Clerk's Office Deputy Registrar of Vital Statistics commencing 1/1/2009 & expiring 12/31/2011	\$42,531.00 \$550.00	Permanent 3-yr. term
Rosemary Trout	Clerk-Typist, Finance Office	\$32,813.00	Permanent
Patricia Smyth	Clerk Typist, Tax Office	\$31,493.00	Permanent

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>TERM</u>
Joanne Herron	Clerk Typist, Clerk's Office	\$28,314.00 \$550.00	Permanent Alt. Dep. Registrar of Vital Statistics, 3yr. Term Commencing 11/24/2010 and expiring 11/22/13
Janet McBride			Clerk Typist, Clerk's Office \$28,000.00 Permanent
Edward Kenney	Construction Code Official Building Sub-Code Official Plumbing Inspector(P/T) Fire Sub-Code Official	\$67,876.00 \$6,769.00 \$6,524.00	Permanent Permanent Permanent 4 year appt. commencing 1/2/2008 & expiring 12/31/201 1
William Hoffmann	Electric Sub-Code Official Electrical Inspector	\$27,820.00	Permanent Permanent
William Bramble	Plumbing Sub-Code Official (Part-Time)	\$8,900.00	Tenured
Michelle Previti	Clerk Typist, MAC	\$4,450.00	Permanent
Karen Buchanan	Clerk Typist, Recreation Dept.	\$35,166.00	Permanent
Shelley Lea	Zoning Official Housing Officer/Code Enforcement	\$7,500.00 \$7,500.00	Permanent
Rob Spiegel term	Municipal Director of Emergency Management commencing	\$11,000.00	3-year 1/1/2010 expiring
&			

12/31/2012

Barbara Grund	Bldg. Maintenance Worker	\$33,339.00	Permanent
Jay Potter	Chief E.M.T.	\$63,881.00	Permanent
Judith May	Sr. Emergency Medical Tech.	\$55,735.00	Permanent
Linwood Chatten	Emergency Medical Technician (3 or more years)	\$47,893.00	Permanent
Mellissa Gannon	Emergency Medical Technician (3 or more years)	\$47,893 .00	Permanent
Melissa Blackledge	Emergency Medical Technician (3 or more years)	\$47,893.00	Permanent
Michelle Sampson	Emergency Medical Technician (3 or more years)	\$47,893.00	Permanent
Gary Bishop	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Kimberly Boken	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Joseph Repici	Emergency Medical Technician	\$13.50/Hr.	Part-Time
<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>TERM</u>
William Friend	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Daniel Dubbs	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Patricia Kravitz	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Roy Blackledge	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Jonathan Mruz	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Donna Haugen	Emergency Medical Technician	\$13.50/Hr.	Part-Time
James Sampson	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Kevin McLaughlin	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Mort Schmerling	Emergency Medical Technician	\$13.50/Hr.	Part-Time

Valerie Craver	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Francis Corcoran	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Angel Anderson	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Carolyn Wriggins	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Deborah Dore	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Matthew Steinthal	Emergency Medical Technician	\$13.50/Hr.	Part-Time
John Hemby	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Mark Barham	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Daniel Opperman	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Ray Norton	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Anthony Caine	Emergency Medical Technician	\$13.50/Hr.	Part-Time
John L. Sammons	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Mikhaila Hardin	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Bobbi Potter	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Adam Kooker	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Lauren DiGiovanni	Emergency Medical Technician	\$13.50/Hr.	Part-Time
Steven Nickelsberg	Emergency Medical Technician	\$13.50/Hr.	Part-Time

4. The following persons are presently serving in the Department of Public Works in the position indicated in a capacity as follows:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>TERM</u>
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Paul Dietrich	Superintendent of Permanent Public Works	\$10,000.00
LeRoy Shone	Supervisor of Roads Permanent	\$69,083.00
Christopher Thomas	Asst. Supervisor of Road Permanent	\$64,854.00
William Layton	Supr. Maintenance Repairer Provisional	\$53,545.00
Thomas Woolley	Supervising Equip. Operator Permanent	\$54,556.00
James M. Jones	Supervising Carpenter Provisional	\$54,556.00
Brenda Layton	Recreational Program Coordinator Provisional	\$67,124.00
Duane Terwilliger	Supervisor Recreation Maintenance Provisional Playground Inspector	\$61,484.00 \$ 1,000.00

5. The following persons are presently serving in the Department of Public Works at a salary as specified as the maximum salary authorized in the Salary Ordinance in the position and capacity indicated as follows:

<u>NAME</u>	<u>POSITION</u>	<u>TERM</u>
Joseph D'Augustine	Sr. Mechanic (10 or more yrs.)	Permanent
Daniel Schuler	Mechanic (10 or more yrs.)	Permanent
Joseph Paynter	Mechanic (0-9 yrs.)	Provisional
Claude Kohler	Truck Driver (10 or more yrs.)	Permanent
George Adams, Jr.	Recycling Laborer	Permanent
David Keene	Sr. Sanitation Inspector	Permanent

James Schuler	Groundskeeper (10 or more yrs.)	Permanent
George Grund	Equipment Operator (0-9 yrs.)	Permanent
Harry Downam	Maintenance Repairer (0-9 yrs.)	Permanent
Richard Kaczmariski	Maintenance Repairer (0-9 yrs.)	Permanent
William McDaniels	Carpenter's Helper	Permanent
David Pennello	Carpenter (0-9 yrs.)	Permanent
Nicholas Mason	Equipment Operator (0-9 yrs.)	Permanent
<u>NAME</u>	<u>POSITION</u>	<u>TERM</u>
Raymond Blaker	Equipment Operator (0-9 yrs.)	Provisional
Edward Kline	Truck Driver (0-9 yrs.)	Permanent
Arthur Hall	Laborer (0-9 yrs.)	Permanent
Stewart Segin	Truck Driver (0-9 yrs.)	Permanent
Brian Keenan	Truck Driver (0-9 yrs.)	Provisional
Robert J. Young	Truck Driver (0-9 yrs.)	Permanent
Richard McCauley	Truck Driver (0-9 yrs.)	Permanent
John Hope	Truck Driver (0-9 yrs.)	Permanent
Joel Lloyd	Laborer (0-9 yrs.)	Permanent
Peter Buganski	Laborer (0-9 yrs.)	Permanent
Ralon Armstrong	Laborer (0-9 yrs.)	Permanent
John Chisholm	Laborer (0-9 yrs.)	Permanent
Roger Van Order	Laborer (0-9 yrs.)	Permanent
Josh Adams	Laborer (0-9 yrs.)	Permanent
Brian Bushong	Laborer (4th year)	Permanent

Matthew Taylor	Laborer (4th year)	Permanent
James J. Osborn	Laborer (3rd year)	Permanent
John D. Mayberry	Laborer (3rd year)	Permanent
Lester F. Woody, III	Laborer (3rd year)	Permanent
Anthony V. Parsio	Laborer (3rd year)	Permanent
John Adams	Sr. Rec. Maint. Worker (10 or more yrs.)	Permanent
William Haberman	Sr. Rec. Maint. Worker (0-9 yrs.)	Permanent
<i>Jeremiah Williams</i>	<i>Sr. Rec. Maint. Worker (0-9 yrs.)</i>	<i>Permanent</i>
Edward Carter	Recreation Maint. Worker (0-9 yrs.)	Permanent
John Kohler	Recreation Maint. Worker (0-9 yrs.)	Provisional
Michael Mayne	Laborer (5th year)	Permanent
Gary Crager	Laborer (4th year)	Permanent
John McCardell	Laborer (4th year)	Permanent

5. The following persons shall be appointed to the Board of Health of the Township of Upper:

Committeeman Frank E. Conrad
 Committeeman Curtis Corson
 Committeewoman Kristine Gabor
 Committeeman Jay Newman
 Committeeman Richard Palombo
 Tax Assessor, Megan McAfee
 Barbara Young, Clerk for the Board

6. The following persons shall be appointed to the Lighting Committee of the Township of Upper:

Committeeman Frank E. Conrad
 Committeeman Curtis Corson
 Committeewoman Kristine Gabor
 Committeeman Jay Newman
 Committeeman Richard Palombo

Resolution No. 012 –2011
 Offered by: Corson
 Adopted: January 7, 2011

Seconded by: Newman

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

13. Meeting Procedures.

**TOWNSHIP OF UPPER
 CAPE MAY COUNTY
 R E S O L U T I O N
 RESOLUTION NO. 013-2011
 RE: PROCEDURE TO BE FOLLOWED IN WORK SESSION
 MEETINGS AND REGULAR MEETINGS OF THE TOWNSHIP
 COMMITTEE; LIMITING THE TIME OF SUCH MEETINGS;
 AND PROVIDING A SCHEDULE FOR THE ORDERLY
 CONDUCT OF SUCH MEETINGS
 AND ESTABLISHING CERTAIN OTHER
 RULES AND REGULATIONS PERTAINING TO SAME.**

WHEREAS, the Open Public Meetings Law of the State of New Jersey requires that meetings of the Governing Body be open to the public, except in certain limited instances; and

WHEREAS, the Township Committee may hold a work session meeting prior to the regularly scheduled meeting of the Township Committee, which work session meeting shall be open to the public in accordance with the provisions of Resolution No. 008-2011, unless the subject matter under discussion involves one or more matters set

forth in N.J.S.A. 10:4-12(b), in which event the public shall be excluded from that portion of the meeting; and

WHEREAS, it is necessary to establish a procedure for the orderly transaction of such business.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The regular meeting of the Township Committee will commence at 7:30 p.m. on those dates which have been designated as meeting dates. The Township Committee may convene publicly, however, at 6:30 p.m. for a work session meeting. The public may be excluded from a meeting upon the adoption of an appropriate Resolution in order to discuss one or more of the following subject matters:

(A) Any matter which, by express provision of Federal Law or State Statute or Rule of Court shall be rendered confidential or excluded from the provisions of subsection A. of this section (N.J.S.A. 10:4-12);

(B) Any matter in which the release of information would impair a right to receive funds from the Government of the United States;

(C) Any material, the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, dates, reports, recommendations, or other personal material of any educational, training, social service, medical health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request, in writing, that the same be disclosed publicly;

(D) Any Collective Bargaining Agreement, or the terms and conditions which are proposed for inclusion in any Collective Bargaining Agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body;

(E) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;

(F) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law;

(G) Any pending or anticipated litigation or contract negotiations other than in subsection (4) herein in which the public body is, or may become, a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

(H) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request, in writing, that such matter or matters be discussed at a public meeting;

(I) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

3. The Resolution which shall be adopted closing the meeting to the public shall be adopted in accordance with the provisions of N.J.S.A. 10:4-13, which shall state the general nature of the subject to be discussed and shall state, as precisely as possible, the time when and the circumstances under which the discussion conducted in closed session of the Governing Body can be disclosed to the public.

4. Promptly at 7:30 p.m. the work session of the Township Committee, whether opened or closed to the public, shall terminate and the regular meeting of the Township Committee shall commence. All meetings shall continue unless a recess occurs, until 10:30 p.m., at which time the public shall be excluded from the meeting in order to permit the Township Committee to take up one or more of the matters enumerated in Section 2 of this Resolution. Such closed session shall terminate so as to permit the meeting to be reopened to the public and to be adjourned not later than 11:00 p.m.

RULES PERTAINING TO PUBLIC COMMENT:

5. In the conduct of public meetings and the course of receiving public comments, the following procedures shall apply:

(A) Any member of the public wishing to address the Township Committee on any matter, including public hearings on the adoption of Ordinances or the adoption of the Township Budget, shall be limited to a total of five (5) minutes, at which point such individual shall cease speaking and shall not thereafter be recognized, except in the exercise of the sound discretion of the Mayor or other presiding officer, which discretion should only be exercised after all other persons desiring to address the Township Committee on any issue have had an opportunity to do so.

(B) In receiving public comments on a particular issue or in conducting public hearings on the adoption of an Ordinance or the Annual Budget, or in conducting any other public hearing, the Mayor, or the presiding officer in the absence of the Mayor, shall determine, either in the exercise of his discretion or on a motion adopted by a majority of the members of the Township Committee, the amount of time that is to be devoted to the particular issue and discussion thereon shall be limited accordingly. Any such determination made by the Mayor or presiding officer may be the subject of an appeal to the Township Committee as a whole, which may overrule such determination by majority vote.

(C) In calling for public comment, the Mayor or presiding officer shall recognize a particular member of the public. Upon being recognized, such person shall state his or her full name, address and general nature of the matter to be commented upon, unless such comments are in the course of a public hearing on a particular subject, in which event such comments must be limited to the matter under discussion and shall not relate to any other issue.

(D) The Mayor or other presiding officer shall give preference to residents of the Township of Upper who shall be afforded an opportunity to speak first before any non-resident is recognized. Such determination shall not apply to any public official seeking to address the Township Committee, nor shall it apply to any attorney or other representative appearing on behalf of any resident of the Township, provided that the identity and address of the Township Resident is first disclosed.

(E) All comments made by the public shall be addressed to the Township Committee and shall not be addressed to any other member of the public, nor shall such comments provide a forum for debate between or among members of the public. Any person violating this provision shall be declared "out of order" and shall thereupon forfeit his or her right to address the Governing Body.

(F) The procedures outlined in this Resolution are intended to encourage and to foster the greatest possible participation in municipal government by members of the public and in order to achieve that purpose, these rules and regulations are intended to reduce multiplicitous comments by a single individual, as well as comments of long duration or which are or may be repetitive or argumentative in nature.

Resolution No. 013-2011
 Offered by: Conrad
 Adopted: January 7, 2011
 Roll Call Vote:

Seconded by: Gabor

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

14. Imposing a fee of twenty-five dollars on all checks given to the Township of Upper, which are dishonored for any reason.

**TOWNSHIP OF UPPER
 CAPE MAY COUNTY
 R E S O L U T I O N
 RESOLUTION NO. 014-2011
 RE: IMPOSING A FEE OF TWENTY-FIVE (\$25.00) DOLLARS
 ON ALL CHECKS GIVEN TO THE TOWNSHIP OF UPPER WHICH ARE
 DISHONORED FOR ANY REASON**

WHEREAS, the Chief Financial Officer of the Township of Upper has reported to the Township Committee an increase in the number of checks which are returned by the maker's bank due to insufficient funds or for other reasons; and

WHEREAS, such circumstances have greatly increased the time involved in the processing of transactions and has otherwise increased the administrative costs to the Township; and

WHEREAS, a returned check item results in a charge to the Township of Upper by the depository bank; and

WHEREAS, the Chief Financial Officer has recommended to the Township Committee the imposition of a charge to cover all such checks which are returned or dishonored by the maker's bank for any reason.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.**
- 2. The Township of Upper is hereby authorized to impose a charge of twenty-five (\$25.00) Dollars against any person who tenders a check to the Township, which check is dishonored by the bank upon which it is drawn for insufficient funds or for any other reason. The Twenty-five (\$25.00) Dollar fee shall be in addition to all other fees which are due and payable to the Township and shall be collected in the same manner as are taxes and penalties.**
- 3. An appropriate notice shall be posted by the Municipal Clerk in a conspicuous location, advising all persons that such charge will be imposed effective immediately.**
- 4. This Resolution shall take effect immediately.**

Resolution No. 014-2011

Offered by: Newman

Seconded by: Corson

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____

Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

15. Authorizing the Chief Financial Officer to maintain a Petty Cash Fund.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 015-2011
RE: AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$100.00**

WHEREAS, N.J.S A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Chief Financial Officer; and

WHEREAS, said Petty Cash Fund was established by Resolution dated June 28, 1993 by the Township Committee of the Township of Upper; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on July 13, 1993; and

WHEREAS, it is the desire of the Township Committee that said fund be continued under the direction of the Chief Financial Officer;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Upper that:

1. The allegations of the preamble are incorporated in full.
2. During the year 2011, Barbara Spiegel, Chief Financial Officer, be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.
3. Barbara Spiegel, Chief Financial Officer, having custody of the Fund be bonded in an amount not less than \$1,000.00 or the amount of the fund, which ever is greater and will maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution No. 015-2011
Offered by: Conrad

Seconded by: Newman

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

16. Authorizing the Tax Assessor to file a petition of Appeal or Appeals for the Tax Year 2011 with the Cape May County Board of Taxation and/or the Tax Court of New Jersey to seek corrections of errors and proper values.

**TOWNSHIP OF UPPER
COUNTY OF CAPE MAY
R E S O L U T I O N**

RESOLUTION NO. 016-2011

**RE: AUTHORIZING THE TAX ASSESSOR TO FILE A
PETITION OF APPEAL OR APPEALS FOR
THE TAX YEAR 2011 WITH THE
CAPE MAY COUNTY BOARD OF TAXATION
AND OR THE TAX COURT OF NEW JERSEY
TO SEEK CORRECTION OF ERRORS AND PROPER VALUES.**

WHEREAS, from time to time the Tax Assessor of the Township of Upper discovers an error in calculation, transposition, measurement or typographical error in the tax assessment on the tax list after the time within which the County Board of Taxation has certified the tax rates of the tax year; and

WHEREAS, the governing body of the taxing district of the Township of Upper is desirous that every taxpayer shall pay their fair share of taxes; and

WHEREAS, if said error is discovered by the Tax Assessor in the normal course of his business and is not corrected, the affected taxpayers would be paying more or less than their fair share of taxes; and

WHEREAS, in each instance, the error discovered was not caused by any act or omission of the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Committee of the taxing district of the Township of Upper that the Tax Assessor is hereby authorized and permitted to file a Petition of Appeal or Appeals for the tax year 2011 with the Cape May County Board of Taxation and or the Tax Court of New Jersey

to seek correction of such errors, and in each instance, to either raise or lower the assessment to the correct and proper value; and

BE IT FURTHER RESOLVED that in each such instance, a copy of any Petition of Appeal filed with the Cape May County Board of Taxation and or the Tax Court of New Jersey pursuant to the authorization extended by this Resolution shall be filed with the Township Clerk of the Township of Upper; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Clerk of the Township of Upper to the Cape May County Board of Taxation and or the Tax Court of New Jersey upon passage of this Resolution; and

BE IT FINALLY RESOLVED that a certified copy of this Resolution shall be forwarded to the Cape May County Board of Taxation and or the Tax Court of New Jersey accompanying any Petition of Appeal which may be filed by the Assessor under this authority extended herein.

Resolution No. 016-2011

Offered by: Gabor

Seconded by: Conrad

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

17. Adopting the Cash Management Plan for the Township of Upper.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 017-2011
RE: ADOPTING THE CASH MANAGEMENT PLAN OF
THE TOWNSHIP OF UPPER**

WHEREAS, N.J.S.A. 40A:5-14 requires each municipality adopt a Cash Management Plan and that all municipal funds shall be managed pursuant to that Plan; and

WHEREAS, the cash management plan shall include the designation of a depository or depositories as permitted in section 4 of P.L. 1970, c235(C:17:9-44); and

WHEREAS, the cash management plan shall be designed to assure to the extent practicable, the investment of local funds in interest bearing accounts and may be modified from time to time in order to reflect changes in federal or state law or regulations and other reasons; and

WHEREAS, the cash management plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper in the County of Cape May and State of New Jersey, as follows:

1. The allegations to the preamble are incorporated herein by this reference.
2. The Cash Management Plan for the Township of Upper for the year January 1, 2011 through December 31, 2011, a copy of which is on record in the office of the Township Clerk and in the office of the Township Chief Financial Officer, is hereby adopted.
3. The Cash Management Plan shall remain in full force and effect for the term January 1, 2011 through December 31, 2011, unless sooner modified or amended, as permitted by law, and until such time as a replacement Cash Management Plan is approved by the Governing Body through the adoption of a formal Resolution.

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to do all things necessary to carry out the intent of this Resolution.

Resolution No. 017-2011

Offered by: Newman

Seconded by: Corson

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	_____	_____	_____
Corson	<u> x </u>	_____	_____	_____
Gabor	<u> x </u>	_____	_____	_____
Newman	<u> x </u>	_____	_____	_____
Palombo	<u> x </u>	_____	_____	_____

**TOWNSHIP OF UPPER
COUNTY OF CAPE MAY
STATE OF NEW JERSEY**

CASH MANAGEMENT PLAN

I. STATEMENT OF PURPOSE:

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Township, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein

are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes) and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investments matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. **IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township.

Current Fund
Trust Fund
General Capital Fund
Public Assistance Fund
Payroll Fund

III. **DESIGNATION OF OFFICIALS OF THE TOWNSHIP AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.**

The Chief Financial Officer and the Treasurer of the Township (the “Designated Officials”) are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investment, such officials of the Township are directed to supply all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. **DESIGNATION OF DEPOSITORIES.**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan.

PNC Bank N.J.
Sun National Bank
Wachovia
Summit Bank
Ocean City Home Bank
TD Bank
Cape Bank
1st Bank of Sea Isle City
Municipal Investors Corp
N.J. Cash Management Plan
Crown Bank of Ocean City
Bank of America, N.A.
Sovereign Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III.

V. **DESIGNATION OF OFFICIALS TO SIGN CHECK AND WITHDRAWALS OF THE TOWNSHIP OF UPPER.**

Pursuant to N.J.S.A. 40A:5-17B(2), that the following named officials shall sign checks and authorized withdrawals for the Township of Upper.

Richard Palombo
Mayor

Wanda Gaglione, RMC
Township Clerk

Barbara Spiegel
CFO

All checks and withdrawals shall be signed with three (3) signatures, namely, the Mayor, Township Clerk and Township Chief Financial Officer.

VI. **DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

None Designated

VII **AUTHORIZED INVESTMENTS.**

A. Except as otherwise specifically provided for herein, the Designated Officials are hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or Obligations guaranteed by the United State of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentally has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such Obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, have a maturity date not more than 397 days From the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;

- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established Pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4) or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to Paragraphs (1) and (3) of this subsection;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
- (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms Agovernment money market mutual fund≡ and Alocal government investment pool≡ shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission Under the Ainvestment Company Act of 1940", 15 U.S.C. sec. 80a-1 et seq. And operated in accordance with 17 C.F.R. sec 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and Numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission Pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with investing in U.S. government securities recent past 60 months and with excess of \$500 million. Act of experience for at least the most assets under management in

Local Government Investment Poll. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized Statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to this Administrative Procedure Act, P.L. 1968, c.410 (c.52:14B-1 et Esq.) By the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirement, and other provisions deemed necessary by the board to provide for The safety, liquidity and yield of the investment.

(e) which does not permit investments in instruments that are subject to high price volatility which changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S.

Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Limited only to maturities, 1 year or less

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investments involve a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a delivery versus payment method to insure that such Permitted Investments are either received by the Township or by a third party custodian prior to or upon the release of the Township's funds. To assure that all parties with whom the Township either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such

parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

IX REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of this

Township, a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township as a Deposit Or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the Immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time By the governing body of the Township.

X TERM OF PLAN.

This Plan shall be in effect **from January 1, 2011 to December 31, 2011**. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Officials are directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

18. Temporary Budget for year 2011.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 018-2011
RE: 2011 TEMPORARY BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body shall by Resolution adopted prior to January 31 of the fiscal year make appropriations to provide

for the period between the beginning of the fiscal year and the adoption of the Budget;
and

WHEREAS, the total of the appropriations so made shall not exceed 26.25% of the total of the appropriations made for all purposes in the Budget for the preceding year excluding public assistance, such amount being **\$2,953,854.49**.

NOW, THEREFORE BE IT RESOLVED, that the following appropriations shall constitute the Temporary Budget for the year 2011:

ADMINISTRATIVE & EXECUTIVE

Mayor and Committee	
Salary and Wages	16,500.00
Mayor and Committee O/E	2,900.00
DCRP-Township Committee	100.00
Municipal Clerk	
Salary and Wages	48,000.00

OTHER EXPENSES

Legal Advertising	5,000.00
Miscellaneous O/E	8,000.00
Purchase of Office Equipment	3,000.00
Codification of Ordinances	2,000.00
MAC	6,867.00
Cape Mediation	1,364.00
Cape Assist EAP	1,155.00

FINANCIAL ADMINISTRATION

Salaries & Wages	32,000.00
Miscellaneous O/E	4,000.00
Computer Hardware/Software	10,000.00
Annual Audit	18,000.00

ASSESSMENT OF TAXES

Salaries & Wages	17,000.00
Miscellaneous O/E	4,000.00

COLLECTION OF TAXES

Salaries & Wages	23,000.00
<u>Miscellaneous O/E</u>	<u>3,000.00</u>
Purchase TTL	1,000.00

LIQUIDATION OF TTL & FORECLOSED PROPERTY

Other Expenses 1,000.00

LEGAL SERVICES AND COSTS

Other Expenses 30,000.00

MUNICIPAL COURT

Salaries & Wages	52,800.00
Miscellaneous O/E	4,000.00

PUBLIC DEFENDER

Salaries & Wages	6,400.00
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MUNICIPAL PROSECUTOR

Salaries & Wages	11,300.00
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ENGINEERING SERVICES & COSTS

Salaries & Wages	24,000.00
Other Expenses	5,000.00

PUBLIC BUILDINGS & GROUNDS

Salaries & Wages	26,000.00
Other Expenses	75,000.00

PLANNING BOARD

Salaries & Wages	12,000.00
Other Expenses	2,000.00

BOARD OF ADJUSTMENT

<u>Salaries & Wages</u>	<u>12,000.00</u>	
Other Expenses		2,000.00

CONSTRUCTION OFFICE & BUILDING INSPECTOR

Salaries & Wages	47,000.00
Other Expenses	3,000.00

INSURANCE

Group Insurance for Employees	356,000.00
Other Insurance Premiums	70,000.00
Workers Compensation	80,500.00

SCHOOL CROSSING GUARD

Salaries & Wages	2,200.00
Miscellaneous O/E	500.00

BEACH PATROL

Salaries & Wages	1,100.00
Other Expenses	1,000.00

EMERGENCY MANAGEMENT/RTK/911 COORDINATOR

Salaries & Wages	6,700.00
Miscellaneous O/E	5,000.00

ROAD REPAIRS & MAINTENANCE

Salaries & Wages	321,000.00
Miscellaneous O/E	46,700.00

SURFACING OF ROADS CONTRACTUAL 5,000.00

STREET LIGHTING 60,000.00

GARBAGE & TRASH REMOVAL

Salaries & Wages	102,000.00
Miscellaneous O/E	22,000.00
Tipping Fees	75,000.00

BOARD OF HEALTH

Salaries & Wages	200.00
Miscellaneous O/E	5,000.00

DOG REGULATION

Miscellaneous O/E	27,000.00
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PUBLIC RELATIONS & INFORMATION OFFICER

Salaries & Wages	2,700.00
Miscellaneous O/E	2,000.00

ZONING/CODE OFFICIAL

Salaries & Wages	5,000.00
Miscellaneous O/E	1,000.00

SPORTS & RECREATION

Salaries & Wages	135,000.00
Miscellaneous O/E	20,000.00

FIRST AID ORGANIZATION

Salaries & Wages	165,000.00
Miscellaneous O/E	23,000.00

RECYCLING

Salaries & Wages	165,000.00
Miscellaneous O/E	22,000.00

AFFORDABLE HOUSING

Salaries & Wages	700.00
Miscellaneous O/E	2,000.00

COMMUNITY CENTER

Salaries & Wages	10,500.00
Miscellaneous O/E	10,000.00

CELEBRATION OF PUBLIC EVENTS	1,000.00
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SOCIAL SECURITY SYSTEM	85,000.00
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SPECIAL LITIGATION	30,000.00
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SUI CONTRIBUTION	7,000.00
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SHORE PROTECTION O/E	10,000.00
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CENTRAL DISPATCH	52,000.00
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RENOVATIONS HISTORICAL BUILDING	3,000.00
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MAC GRANT	27,469.00
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ALCOHOL & DRUG TESTING	8,500.00
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REPAIRS MUNICIPAL BUILDING	33,000.00
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COMP. ABSENCES RESERVES	100.00
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PERS	400,553.00
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INTEREST ON BAN	25,000.00
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\$2,953,808.00

Offered by: Conrad
Adopted: January 7, 2011
Roll Call Vote:

Seconded by: Corson

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

19. Appointment of the Risk Management Consultant.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 019-2011
RE: AUTHORIZING THE APPOINTMENT OF KERRY G. THOMSON
AND KERRY G. THOMSON INSURANCE AGENCY
AS RISK MANAGEMENT CONSULTANT TO PERFORM VARIOUS
PROFESSIONAL SERVICES ON BEHALF OF THE TOWNSHIP OF UPPER RELATIVE TO
THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL
EXCESS LIABILITY JOINT INSURANCE FUND**

WHEREAS, the Township Committee of the Township of Upper has resolved to join the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, following a detailed analysis; and

WHEREAS, the by-laws of the Funds require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the by-laws; and

WHEREAS, NJSA 40A:11-5 (1)(m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical:

WHEREAS, the Township purchasing agent has determined and certified in writing that the value of the contract for the Risk Management Consultant will not exceed \$17,500.00; and

WHEREAS, the proposed Risk Management Consultant has completed and submitted Business Entity Disclosure Certifications which certify that the contractor has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit the contractor from making any reportable contributions through the term of the contract; and

NOW THEREFORE BE IT RESOLVED that the governing body of the Township of Upper does hereby appoint Kerry G. Thomson and Kerry G. Thomson Insurance Agency as its Risk Management consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant’s Agreement annexed hereto as “Exhibit A”; and

1. The Township Clerk is hereby authorized and directed to cause a Notice of Award of this Contract to be published in the official newspaper of the Township of Upper, as required by N.J.S.A. 40A:11-5(1),(a),(i), within ten (10) days of its passage.
2. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 019-2011

Offered by: Conrad

Seconded by: Corson

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> X </u>	_____	_____	_____
Corson	<u> X </u>	_____	_____	_____
Gabor	_____	_____	<u> X </u>	_____
Newman	<u> X </u>	_____	_____	_____
Palombo	<u> X </u>	_____	_____	_____

EXHIBIT A
"AGREEMENT"
RISK MANAGEMENT CONSULTANT
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

This agreement, entered into this 7th day of January 2011 between the Township of Upper (hereinafter referred to as Municipality) and Kerry G. Thomson & Kerry G. Thomson Insurance Agency (Individual, Partnership, corporation) of the State of New Jersey, having its principal office at (P.O. Box 662 Tuckahoe, NJ 08250) Petersburg, New Jersey (hereinafter referred to as the Consultant).

WHEREAS, the Consultant has offered to the Municipality professional risk management consulting services as required in the Bylaws of the Atlantic County Municipal Joint Insurance fund, and

WHEREAS, the Municipality desires these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held on January 7, 2011;

NOW THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. The Consultant, for and in consideration of the amount stated hereinafter agrees to provide services to the Municipality as follows:
 - A) The Consultant shall assist the Municipality in identifying its insurable exposures and to recommend professional methods to reduce, assume or transfer the risk loss.
 - B) Assist the Municipality in understanding and selecting the various coverages available from the Atlantic County Municipal Joint Insurance Fund.
 - C) Review with the Municipality any additional coverages that the Consultant feels should be carried but are not available from the Fund and subject to the Municipality's authorization place such coverages outside the Fund.
 - D) Assist the Municipality in the preparation of applications, statements of values and similar documents requested by the Fund, it being understood that this agreement does not include any appraisal work by the Consultant.
 - E) Review the Municipality's assessment as prepared by the Fund and assist the Municipality in the preparation of its annual budget.
 - F) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives.
 - G) Assist where needed in the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally done by a public adjuster.
 - H) Any other services required by the Fund's Bylaws.

2. The term of this agreement shall be for one (1) year from the first day of January, 2011, or from the effective date of coverage, unless terminated as hereinafter provided in this agreement.
3. The Municipality authorizes the Fund to pay its Consultant as compensation for services rendered an amount of TEN THOUSAND DOLLARS, (\$10,000.00). Said fee shall be paid within 30 days of payment of the member's assessment. The Consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
4. For any coverage's, authorized by the Municipality, to be placed outside the Fund, the Consultant shall receive as his full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in item 3 above.

5. Business Registration Certificate:

(a.) The CONTRACTOR shall furnish to the municipality a copy of its Business Registration Certificate issued by the New Jersey Department of the Treasury, Division of Revenue at the time any bid or RFP is submitted. Failure to comply with such request shall be deemed a fatal defect and cannot be waived or cured.

(b.) The CONTRACTOR shall furnish to the municipality a copy of its Business Registration Certificate before any purchase order or voucher or other contracting document may be issued.

6. Either party may cancel this Agreement at any time by mailing the other written notice calling for termination at any time not less than ninety (90) days thereafter. Fees shall be pro-rated to the date of termination.

20. Confirming Appointments to various positions required by the Atlantic County Municipal Joint Insurance Fund.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 020-2011
RE: CONFIRMING APPOINTMENTS TO VARIOUS POSITIONS REQUIRED BY THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Upper is a member of the Atlantic County Municipal Joint Insurance Fund ("JIF"); and

WHEREAS, the Township, as a participating member of JIF, is required to create certain positions and to fill those positions; and

WHEREAS, the Township Committee duly considered this matter

and made certain appointments which are hereby ratified and confirmed through this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee hereby makes the following appointments as Township representatives or Township committees with respect to Township participation in the Atlantic County JIF:

Fund Commissioner: Theresa Smuz

Alternate

Fund Commissioner: Wanda Gaglione, Township Clerk

Risk Management

Consultant: Kerry G. Thomson; Kerry G. Thomson Insurance Agency

Claims Coordinator: Theresa Smuz

Safety Coordinator: Jay Potter, Chief, Upper Township Rescue Squad

Asst. Safety Coordinator: Jeff Pierson, Sr.

Safety Committee: E. Robert Spiegel; Jay Potter; Leroy Shone; Duane Terwilliger; Jeff Pierson, Sr.; Theresa Smuz; Wanda Gaglione; J. Michael Jones; David Pennello and Paul Dietrich.

The Safety Committee will meet not less than quarterly to discuss safety issues.

3. A certified copy of this Resolution shall be sent to the Atlantic County Joint Insurance Fund to the attention of Paul Miola, Executive Director and a copy of this Resolution shall be provided to each of the persons named herein.

Resolution No. 020-2011

Offered by: Corson

Second by: Conrad

Adopted: January 7, 2011

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> </u>	<u> </u>	<u> x </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

21. Adoption of the National Incident Management System.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 021 -2011
RE: ADOPTION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM**

WHEREAS, the United States Department of Homeland Security has developed a National Incident Management System (“NIMS”) to provide a consistent nationwide approach for Federal, State, local and tribal governments to work effectively and efficiently together to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the NIMS incorporates the best-practices currently in use by incident managers at all levels; and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township of Upper to adopt the NIMS and that by doing so the Township will satisfy a condition for Federal preparedness assistance; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper hereby adopts the National Incident Management System as administered by the U.S. Department of Homeland Security.
3. A copy of this Resolution shall be forwarded to the Cape May County Board of Chosen Freeholders and the Cape May County Office of Emergency Management.

4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 021-2011

Offered by: Newman

Seconded by: Gabor

Adopted: January 7, 2011

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

22. Executive Order of the Mayor-Planning Bd. Appointments.

TOWNSHIP OF UPPER
EXECUTIVE ORDER OF THE MAYOR

Pursuant to the authority vested in me as Mayor of the Township of Upper, I hereby make the following appointments to the Upper Township Planning Board, pursuant to the provisions of the Municipal Land Use Act of the State of New Jersey:

CLASS II:

Janet McCrosson is hereby reappointed to a one (1) year term, which term shall expire on December 31, 2011.

The foregoing appointees shall serve with the other members of the Upper Township Planning Board, who are as follows:

CLASS I:

Mayor, Richard Palombo

CLASS III:

Frank E. Conrad, (Member of the Governing Body, appointed by the Governing Body)

CLASS IV:

Susan Ragan is reappointed to a four (4) year term commencing January 1, 2009 and expiring on December 31, 2012.

Renee Scrocca is reappointed to a four (4) year term commencing January 1, 2009 and expiring on December 31, 2012.

Daniel Bready is reappointed to a four (4) year term commencing January 1, 2011 and expiring December 31, 2014.

William Brown is reappointed to a four (4) year term commencing January 1, 2011 and expiring December 31, 2014.

James Kelly is reappointed to a four (4) year term commencing January 1, 2010 and expiring on December 31, 2013.

Gary Riordan is reappointed to a four (4) year term commencing January 1, 2010 and expiring on December 31, 2013.

Donald Kissling is reappointed to a two (2) year term as Alternate #1 commencing on January 1, 2010 and shall expire on December 31, 2011.

James Schroder reappointed to a two (2) year term as Alternate #2 commencing on January 1, 2010 and shall expire on December 31, 2011.

Effective January 1, 2011

23. Naming the overall winner of the 2010 Safety Program.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 022-2011
RE: CONGRATULATING EMPLOYEE GARY CRAGER
OF THE PUBLIC WORKS DEPARTMENT
AS THE UPPER TOWNSHIP 2010 SAFETY EMPLOYEE OF THE YEAR**

WHEREAS, in an effort to promote safety for the Upper Township workforce as well as the residents of this community, employees are encouraged to participate in the Upper Township Safety Program and are recognized quarterly for their safety suggestions, from which one is chosen for the overall yearly winner; and

WHEREAS, of the 2010 quarterly winners, the safety suggestion submitted by Gary Crager in the 1st quarter was also selected as the best overall safety suggestion for 2010 and Mr. Crager is named the “2010 Safety Employee of the Year” by the Upper Township Safety Committee; and

WHEREAS, Gary is publicly recognized for identifying and reporting a safety hazard, —he reported that a “live” electric meter with exposed wires was detached from its support and laying on the ground at the Somers Avenue Park, which were quickly and safely repaired; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. That this Committee extends its appreciation and publicly recognizes Gary Crager for his participation in this program and his commitment to safety by identifying a potential hazard and presenting a solution.

2. That this Committee, on behalf of Gary’s fellow employees and the citizens of this community extends to him our congratulations and presents him with the “2010 Safety Employee of the Year” award.

BE IT FURTHER RESOLVED, that this Committee also extends appreciation to all of the employees who submitted safety suggestions this year and encourages further participation, and congratulates the 2010 quarterly winners as follows:

1 st Quarter	submitted by Gary Crager and voted as best suggestion for 2010
2 nd Quarter	submitted by Barbara Young
3 rd Quarter	submitted by Richard Kaczmariski
4 th Quarter	submitted by George Grund

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 7th day of January, 2011.

Resolution No. 022-2011

Offered by: Conrad

Seconded by: Gabor

Adopted: January 7, 2011

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

24. Recognizing Jay Potter, recipient of the 2010 EMS Lifetime Achievement Award “ Outstanding Career EMT-B Award”.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION
RESOLUTION NO. 023-2011
RE: IN RECOGNITION OF JAY POTTER, CHIEF
UPPER TOWNSHIP RESCUE SQUAD, RECIPIENT OF THE
2010 NEW JERSEY EMS LIFETIME ACHIEVEMENT AWARD
“ OUTSTANDING CAREER EMT-B AWARD”**

WHEREAS, Jay Potter was recently honored at the 2010 Annual Conference of the New Jersey Office of Emergency Services held in Atlantic City on November 12, 2010; and

WHEREAS, after twenty five (25) years of service and over 50,000 hours of hard work and dedication as Chief of the Upper Township Rescue Squad and EMS Jay was chosen over 12 other nominees as the recipient of the 2010 EMS Lifetime Achievement award

“ Outstanding Career EMT-B Award”; and

WHEREAS, the Township of Upper wishes to acknowledge this outstanding accomplishment; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

RESOLVED THAT this Township Committee extends its sincere congratulations to Jay on the occasion of receiving this “Outstanding Career EMT-B Award ” and commends him for his outstanding accomplishment; and it is

FURTHER RESOLVED that the Township Committee extends its congratulations and best wishes to Jay’s fellow EMT’s, family and friends on this happy occasion.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 7th day of January, 2011.

Resolution No. 023-2011

Offered by: Newman

Seconded by: Conrad

Adopted: January 7, 2011

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Conrad	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Gabor	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

Comments by Members of the Governing Body

Frank Conrad, Committeeman; Mr. Conrad thanked Mayor Palombo and congratulated Curtis Corson and Jay Newman on their recent re-election to the Township Committee and wished them both well. He also thanked the Committee for their confidence in making him responsible for the Revenue and Finance Department again this year. Mr. Conrad thanked the audience and stated that he hopes the public will continue to attend the meetings and participate. Mr. Conrad ended his comments by wishing everyone well and a Happy New Year.

Kristine Gabor, Committeewoman; Mrs. Gabor thanked the Committee; she stated that it was a pleasant first year serving on the Township Committee and she looks forward to another year serving her community with her colleagues. She also thanked the township residents and wished everyone a happy, healthy New Year.

Curtis Corson, Deputy Mayor; began by thanking his colleagues and the public for their continued support. He also thanked Public Works for always doing a great job all year and especially during the day after Christmas snowstorm. He looks forward to another productive year overseeing the that department. He wished everyone a Happy New Year and invited everyone to join the Committee for a little celebration at the Deauville Inn after this meeting.

Jay Newman, Committeeman; Mr. Newman began by thanking the audience for attending the meeting tonight. The following includes excerpts from his speech. “First of all I would like to thank God for giving me the ability, strength and moral foundation to undertake not only political life but also life in general. I would like to thank the citizens of Upper Township for supporting Curt and myself during our recent campaign. Your faith in my ability was heartening. I plan to continue to earn your support through my actions in the coming years. I would like to thank the members of the Pro Club. Without your continued enthusiasm, words, and deeds of support, my trek through the political work would be much more difficult. A special thanks to “Dirt” (David) Beyel and Janet McCrosson as their help was invaluable. I want to thank the Fire and Rescue personnel for the Township; Chiefs Chatten, Riordan, Speigel, and Potter all encouraged me. I will continue on with our mission to provide the best emergency services in the state to the citizens of Upper Township. A special thanks to the officers and members of the Marmora Volunteer Fire Company, some of who are in attendance here tonight. Without your support and understanding I would not be here tonight. You have taught me not to forget where I came from, and have kept me humble.

I thank my colleagues on Township Committee. I look forward to working with all of you over the next three years. Last but certainly not least I would like to thank my family. My sons, John and Mark and my wife of 26 years, Fran. Over the years they have endured either me not being there because of meetings or have endured actually having to attend the meetings. I thank you for your patience over the years and look forward to testing it further over the next three years. Once again thank you all!” He wished everyone a Happy New Year.

Richard Palombo, Mayor; thanked his fellow Committee people for their continued support and thanked the public for attending. The following includes excerpts from his speech. “First I would like to acknowledge my family, by beginning on a personal note 2010 was a great year for me and my wife Sandy. This year we were blessed with our first granddaughter, Lucia, born to my oldest son, Zach and daughter-in-law, Lori. Also this year my oldest son Matt married the love of his life Joanne in October. Tonight I’d like to give you a very brief summary of a few things we were able to accomplish this past year. I’ll begin with reiterating what my colleagues have mentioned regarding the snowstorms we have already had this winter and I’d like to thank the Public Works as well for the great job that they do. I’d also like to thank Municipal Attorney Dan Young, Township Engineer Paul Dietrich and our Director of Emergency Management, Rob Spiegel for their attention to detail involved with filing grant applications that were necessary for the Township to be reimbursed for some of the damage and expenses incurred during the storms this past year. To date the Township has received \$160,000 in reimbursement money for the 2010 storms.

I want to also mention the Strathmere De-Annexation case. In October of 2010 the Superior Court ruled in the Township’s favor. I want to commend Township Attorney, Daniel Young, Zoning Board Attorney Dean Marcolongo and special council Frank Corrado for all their hard work and

representation of the Township. Since October's ruling an appeal has been filed. The Township will be putting the same team together for the case to be presented to the appellate court."

He congratulated Brenda Layton, Director of Recreation on her retirement and thanked her for her many years of service to the community and to the youth of the Township. With her retirement the Committee made the decision to consolidate the Public Works and the Recreation Department. It was a tough but necessary decision, and a big cost savings to the Township. He thanked the Committee members in charge, the Supervisors and the employees of both departments for the smooth transition. Mayor Palombo also spoke with regard to budget cuts the Township is faced with and allocation reductions in State Aid. As cost saving measures the Township has partnered with the County for the purchase of such items as road salt and fuel, and more consolidated services. The Township is continually looking at ways to attract more commercial ratable's to offset taxes. A plan is being prepared for the redevelopment of the Marmora Rt. 9 corridor and the Seaville section of the Township. The Township will continue their quest for a full interchange at exit 20.

"We've been able to be very successful in the challenges we've faced this past year.

I want to include that we have a number of issues that need to be addressed and we are willing and ready to take on the challenges in the future and we will do anything in our power to protect the interest of this Township. We are committed to that and will continue to do that. "

"I'll close by saying it is a pleasure to serve with this Committee and as always we appreciate you all being here.

Thank you all for coming. I wish all of you a happy healthy new year and hope you can join us for a little celebration at the Deauville Inn."

Recognition of Distinguished Guests

Mayor Palombo recognized and thanked the following distinguished guests for attending this evening:

Freeholder Director Daniel Beyel, CMC Sheriff Gary Schaeffer, CMC Engineer Dale Foster, CMC Republican Chairman, Michael Donohue, Upper Township Republican Chairman, David Beyel, Middle Township Committeeman Dan Lockwood, Municipal Prosecutor Patrick Martin, Public Defeder William Brewer, Upper Township OEM Director, Rob Spiegel, Auditor, Leon Costello, Zoning Board Chairman, Paul Casaccio, and Member of the Board of Election Hobart Sapp, School Board Member Fran Newman and Former Mayor of North Wildwood, my dad Al Palombo.

Benediction-Rev. James Bry, Second Cape May Baptist Church.

Adjournment-

Motion to adjourn the meeting made by Frank Conrad, seconded by Jay Newman, with all five Committee members voting in the affirmative.

The meeting was adjourned at 7:20 P.M. and everyone was invited to the Deauville Inn for refreshments.

The next regular meeting is scheduled for January 10, 2011 at 7:30 P.M.

Minutes prepared by:

Wanda Gaglione, RMC
Municipal Clerk