

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR DECEMBER 18, 2017**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** - December 4, 2017 Regular Meeting and  
Closed Session “A”, “B” and “C” Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**OTHER REPORTS**

**RESOLUTIONS**

1. Appointing James C. Heilman as a full time Laborer to the Upper Township Public Works Department.
2. Authorizing an amendment to the Shared Services Agreements with the Upper Township Fire Districts for Website Services.
3. Canceling and refunding taxes on exempt property Block 577, Lot 20.
4. Canceling and refunding taxes on exempt property Block 451, Lot 58.
5. Directing the distribution of the Township of Upper’s net returned surplus funds held in trust by the Atlantic County Municipal Joint Insurance Fund.
6. Authorizing the purchase of an HVAC system for the Department of Public Works building from the 2016 Capital Improvement Bond Ordinance and the 2017 Road Repairs and Maintenance Operating Expenses Budgetary Line in the amount of \$32,200.00.
7. Authorizing the purchase of certain items from the 2016 Capital Improvement Bond Ordinance and the 2017 Emergency Management Operating Expenses Budgetary Line in the amount of \$36,299.00.
8. Budget Transfers.

**ORDINANCES**

9. Public hearing and final adoption of Ordinance No. 017-2017 RE: AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2018.
10. Public hearing and final adoption of Ordinance No. 018-2017 RE: AN ORDINANCE REPEALING SECTION 9.8 OF CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER.

**CORRESPONDENCE**

**NEW BUSINESS**

11. Bid results for Asbestos Abatement Old Township Hall.
12. RFQ results for Actuarial Services.

**UNFINISHED BUSINESS**

**DISCUSSION**

**PAYMENT OF BILLS**

13. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

**REPORT OF MUNICIPAL DEPARTMENTS**

14. Animal Control
15. Clerk's Office
16. Construction Code
17. Division of EMS
18. Finance Office
19. Municipal Court
20. MUA Report
21. Tax Collector

**PUBLIC COMMENT**

**CLOSED SESSION**

22. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.
  - Potential Litigation - Tax Appeals
  - Personnel
  - Contract negotiation - Trion-Marsh & McLennan Agency, LLC

- Contract negotiation - CMC Fleet Maintenance
- Contract negotiation - Shared Services Dennis Township
- Contract negotiation - Annual Appointments
- Potential litigation - Walton Avenue Street Vacation
- Litigation - Kounnas v. Upper Township
- Contract negotiation - Collective Bargaining Agreement

**RECONVENE PUBLIC PORTION OF MEETING**

Action may be taken on Closed Session items.

**ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.