

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY**

**REORGANIZATION
AGENDA FOR FRIDAY JANUARY 3, 2014**

6:30 P.M. Call to Order

Sunshine Announcement

**Presentation of the Colors - Boy Scout Troop 55 of Tuckahoe,
Joseph Maffei, Scout Master**

A patriotic song presented by Melissa Schenck

**Invocation - Reverend Thomas Fisher,
First United Methodist Church of Wildwood Crest
Formerly of Wesley United Methodist Church of Petersburg**

Statement of Determination of Election

Oath of Office

**Committeeman Elect John Coggins -
Honorable James R. Birchmeier, Upper Township
Municipal Court Judge**

And

**Committeeman Elect Hobart (Hobie) Young -
Municipal Clerk, Barbara L. Young**

Nominations for Mayor - 2014

Resolutions:

- 1. Appointment of Deputy Mayor.**
- 2. Establishment of Departments.**
- 3. Appointment of Municipal Auditor, Solicitor, Prosecutor, and Public Defender.**
- 4. Appointment of Official to Certify Municipal Improvement Searches.**
- 5. Designation of Banking Institutions as Official Depositories.**
- 6. Designation of Official Newspapers.**
- 7. Payment of Real Estate Taxes and Penalty for Late Payments.**

- 8. Schedule of Township Committee meetings for 2014.**
- 9. Providing for a Bi-Weekly Payroll.**
- 10. Appointments to the Upper Township Zoning Board of Adjustment.**
- 11. Appointment of Class 3 member to the Upper Township Planning Board.**
- 12. Appointment of Various Officers and Employees to Annual and Specified Terms.**
- 13. Meeting Procedures.**
- 14. Imposing a fee of twenty-five dollars on all checks given to the Township of Upper, which are dishonored for any reason.**
- 15. Authorizing the Chief Financial Officer to maintain a Petty Cash Fund.**
- 16. Authorizing the Tax Assessor to file a petition of Appeal or Appeals for the Tax Year 2014 with the Cape May County Board of Taxation and/or the Tax Court of New Jersey to seek corrections of errors and proper values.**
- 17. Adopting the Cash Management Plan for the Township of Upper.**
- 18. 2014 Temporary Budget.**
- 19. Appointment of Thomas H. Heist IV as Risk Management Consultant.**
- 20. Confirming Appointments to various positions required by the Atlantic County Municipal Joint Insurance Fund.**
- 21. Appointments to the Upper Township Sports and Recreation Advisory Board.**
- 22. Adoption of the National Incident Management System.**
- 23. Naming the overall winner of the 2013 Safety Program.**

Executive Order of the Mayor-Planning Bd. Appointments.

Comments by Members of the Governing Body

Recognition of Distinguished Guests

Benediction - Monsignor Peter Joyce - Parish of Saint Maximillian Kolbe

Adjournment

The Upper Township Committee extends their best wishes for a Happy New Year and invites you to join them in celebration immediately following the Reorganization Meeting at the Levari's Seafood and American Grill, Tuckahoe.