

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR AUGUST 14, 2017**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** - July 24, 2017 Regular Meeting and  
Closed Session Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**OTHER REPORTS**

**PRESENTATIONS**

1. Paul Miola, Executive Director, Atlantic County Municipal Joint Insurance Fund.
2. Economic Development Advisory Commission.

**RESOLUTIONS**

3. Congratulating the Upper Township Girls Softball Major Division team on becoming the 2017 Little League Girls Softball Major Division New Jersey District 16 Champions.
4. Recognizing Cape Regional Medical Center for their generous contribution toward the Upper Township annual 4<sup>th</sup> of July celebration.
5. Recognizing Shawna Mulford as the Special Event Coordinator for the Upper Township 4<sup>th</sup> of July celebration.
6. Authorizing Change Order No. 2 for the 2016 Paving Contract with respect to work paid for by the Upper Township School District resulting in an increase in the amount of \$25,483.00.
7. Renewing Echo Farms Campground License.
8. Releasing the Maintenance Guaranty of Thomas T. Tower for the Major Subdivision known as Advantage Drive.

9. Authorizing the Chief Financial Officer to withdraw funds in the amount of \$507.24 from the account entitled Recycling Trust Account to pay for recycling collection supplies.
10. Authorizing a contract with TAG Consulting Group for the preparation and maintenance of the Township's Fixed Assets Accounting and Reporting System.
11. Appointing Theodore F. Cooper, Jr. as a temporary employee to the Upper Township Construction Code Office to serve as Construction Official and Building Subcode Official on an as needed basis.
12. Appointing James A. Cotton as a temporary employee to the Upper Township Construction Code Office to serve as Plumbing Subcode Official on an as needed basis.
13. Appointing William Hoffmann as a temporary employee to the Upper Township Construction Code Office to serve as Fire Protection Subcode Official on an as needed basis.
14. Appointing Theodore F. Cooper, Jr. as a full-time employee to the Upper Township Construction Code Office to serve as the Construction Official and Building Subcode Official.
15. Canceling Taxes on exempt property Block 450, Lot 3.
16. Tax Refund for Block 723, Lot 6; Block 567, Lot 45.09; Block 667, Lot 7; Block 687, Lot 14; and Block 567, Lot 18.09.
17. Authorizing the Township of Upper to accept the transfer of a surplus vehicle from the County of Cape May.
18. Appointing the 2017 Season Beach Patrol Personnel contingent upon background clearance.
19. Authorizing the purchase of certain items from the 2016 Capital Improvement Bond Ordinance in the amount of \$14,980.94.
20. Authorizing participation in the South Jersey Power Cooperative for Electric Service.
21. Authorizing the purchase of a 2018 Freightliner 108sd 70 Dump Truck in the amount of \$142,044.00 through the Houston-Galveston Area Council (H-GAC) National Cooperative Contract with funds from the 2016 Capital Improvement Bond Ordinance and the 2017 Road Repairs and Maintenance Operating Expenses budgetary line.

## **ORDINANCES**

22. Public hearing and final adoption of Ordinance No. 009-2017 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER II (ADMINISTRATION) AND CHAPTER V (PERSONNEL) OF THE CODE OF UPPER TOWNSHIP.

23. Introduction and first reading of Ordinance No. 011-2017 RE: AN ORDINANCE AMENDING ORDINANCE NO. 017-2016 KNOWN AS THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2017.
24. Introduction and first reading of Ordinance No. 012-2017 RE: AN ORDINANCE AMENDING CHAPTER XXVI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER WHICH ESTABLISH REQUIREMENTS FOR THE USE OF TOWNSHIP FACILITIES.

### **CORRESPONDENCE**

### **NEW BUSINESS**

25. Bid results for Replacement of Webster Avenue Bulkhead.
26. Cape May County request for a resolution of support for a proposed shared use path on Roosevelt Boulevard over Crook Horn Creek.
27. Country Shore Women's Club request to hold a Bingo #BA-479 and a Raffle #RA-480 on October 14, 2017 at the Upper Township Community Center.

### **UNFINISHED BUSINESS**

### **DISCUSSION**

### **PAYMENT OF BILLS**

28. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

### **REPORT OF MUNICIPAL DEPARTMENTS**

29. Clerk's Office
30. Construction
31. Finance Office
32. Municipal Court
33. Tax Collector

### **PUBLIC COMMENT**

### **CLOSED SESSION**

34. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - Beacon Animal Rescue, Inc.
- Contract negotiation - Market to Affordable Program
- Contract negotiation - NJDEP Site Access Agreement Block 350, Lot 12

- Contract negotiation - Cape May County Open Space Land Acquisition
- Contract negotiation - Cape May County MUA Host Community Benefit Agreement
- Contract negotiation - Special Legal Counsel for Employment and Labor Law matters
- Contract negotiation - Paving project

### **RECONVENE PUBLIC PORTION OF MEETING**

Action may be taken on Closed Session items.

### **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.