

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

June 20, 2016

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on June 20, 2016 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio, Kurt Austin, Tom Swenk, Jeff McAfee** and **Jeff Pierson, Jr.** were present, representing all commissioners. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jules Konschak, Esq.**, counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **Paul Hoster**, President of the Marmora Volunteer Fire Company.

The meeting was opened by **Mr. DiNicolantonio** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held May 16, 2016.

Mr. Bohrer distributed and reviewed the 2015 Audit Report prepared by the Board's Auditor, **Ken Yeutter, CPA**. **Mr. Bohrer** explained that the audit results were as good as can possibly be and that the Auditor, again, had no findings or recommendations as to the Board's system of internal accounting controls. The Board approved the Audit Report, as presented, and passed a Resolution doing so and signed a Group Affidavit Form for filing with the State of New Jersey, Department of Community Affairs.

Mr. Bohrer presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget. **Mr. Bohrer** noted that one-half of its funds from the Township have now been received to date.

Mr. Konschak informed the Board that he will now serve as the Board's counsel. In that regard, **Mr. Bohrer** will send him an audit synopsis for publication.

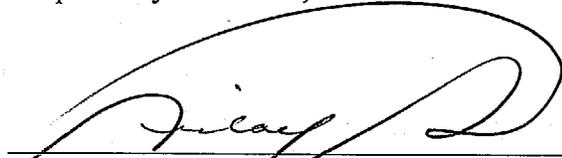
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(continued)

The members of the Board signed updated signature cards for its checking account at Ocean City Home Bank for the purpose of adding **Jeff Pierson, Jr.** as an authorized signer.

There being no further business for the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,



Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,



Robert DiNicolantonio, *Chairman*