

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

August 15, 2016

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on August 15, 2016 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Kurt Austin**, **Tom Swenk**, **Jeff McAfee** and **Jeff Pierson, Jr.** were present, representing all commissioners. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jules Korschak, Esq.**, counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **Paul Hoster**, President of the Marmora Volunteer Fire Company.

The meeting was opened by **Mr. DiNicolantonio** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held June 20, 2016.

Mr. Bohrer asked the Board if they have been contacted by representatives of Upper Township to schedule a follow-up meeting (to last year's meeting) regarding the Board's system of internal accounting controls, the results of its audit, the budgeting process, etc. **Mr. DiNicolantonio** stated that he has not yet been contacted but, when he is, he will schedule a meeting with him, **Mr. Bohrer** and **Mr. Newman**.

Mr. Bohrer reminded the Board that next month's meeting, to be held on September 19, is the "budget workshop" meeting, or that at which the Board begins to discuss the 2017 Budget.

Mr. Newman advised the Board that Brown & Brown Insurance has assigned a new representative to the Board's and volunteer fire company's accounts. It was suggested that the new representative be asked to attend the next meeting.

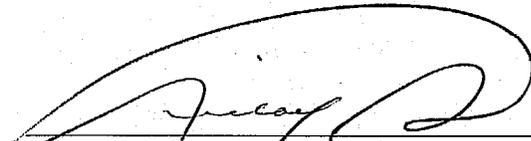
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(continued)

Mr. Bohrer presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget. **Mr. Bohrer** again noted that one-half of its funds from the Township have now been received to date.

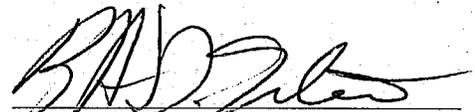
There being no further business for the Board, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,



Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,



Robert DiNicolantonio, *Chairman*