

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**February 23, 2015**  
(continued)

**Mr. Bohrer** informed the Board that the 2014 audit is essentially done, and he reviewed a draft of the Audit Report with the Board. Most importantly, **Mr. Bohrer** indicated that the Board received a “clean” opinion and he presented that page of the Audit Report in which the Auditor indicated that he had no recommendations or suggestions for improving the Board’s system of internal accounting controls. Stated differently, the results of the audit were as favorable as could be received.

**Mr. Bohrer** presented a Treasurer’s Report, including a review of cash-on-hand and year-to-date expenses relative to budget. He indicated that cash-on-hand is at its low point as the Board awaits its check from the township in, or around, April.

The Board approved a one-year contract with the Marmora Volunteer Fire Company for fire fighting services.

After a discussion with **Mr. Newman**, the Board approved the installation of two (2) new fire hydrants, one at the corner of Stanhope Rd. and Wistar Ave., the other at the corner of Lyndhurst Ave. and Randolph Blvd. Once installed, these will cost about \$500 each, per year.

The Board and **Mr. Moore** briefly discussed a New Jersey Appellate Court ruling involving the Newfield Volunteer Fire Company and its Board of Fire Commissioners which addressed, in part, the Board’s role over the volunteer fire company. **Mr. Moore** will summarize the decision for further discussion at the next meeting.

The Board requested, for its file, a copy of all firefighting truck titles and also a copy of the Deed for the real property at which the firehouse is located.

**Mr. Newman** informed the Board of a high level of positive feedback that he has received within the community as a result of a recently published newspaper article that described the volunteer fire company’s positive “ISO” rating. A copy of the letter informing the fire company of said rating is attached.

**Mr. Newman** distributed the volunteer fire company’s annual report of activities in 2014, noting that the number and type of “runs” was very similar to that in 2013. In lieu of reviewing it

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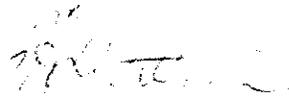
at this meeting, the summary report is attached hereto and will be reviewed at the next meeting. The Board commended **Mr. Newman** for the volunteer fire company's continued excellent service to the community.

There being no further business for the Board, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Approved and Submitted,

  
\_\_\_\_\_  
Michael J. Bohrer, Esq., CPA *Recording Secretary*

  
\_\_\_\_\_  
Robert DiNicolantonio, *Chairman*

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #3  
CAPE MAY COUNTY, UPPER TOWNSHIP, N.J.**

PUBLIC NOTICE OF MEETING

The Fire Commissioners of Fire District #3, Cape May County, Upper Township, N.J.  
have scheduled meetings for 2015 on the following dates.

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February	21, 2015	annual elections *	time - 2:00pm till 9:00pm place - Marmora Fire Hall
February	23, 2015	election of officers for 2015 regular business meeting	
May	18, 2015	regular business meeting	
June	15, 2015	regular business meeting	
August	17, 2015	regular business meeting	
September	21, 2015	regular business meeting f/y 2016 budget workshop	
October	13, 2015	regular business meeting f/y 2016 budget approval	
November	30, 2015	public hearing of f/y 2016 budget final adoption of f/y 2016 budget regular business meeting	

\* not a scheduled meeting

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Formal action may be taken at any scheduled meeting.

All meetings will be held at the office of Michael J. Bohrer, Esq., CPA  
820 South Shore Road, Marmora, N.J. 08223

All meetings will start at 5:00 p.m.

**RESOLUTION**  
Board of Fire Commissioners  
Township of Upper  
District #3

WHEREAS, the Marmora Volunteer Fire Company provides fire-fighting services to the citizens of Upper Township; and

WHEREAS, in furtherance of said fire-fighting services, the Marmora Volunteer Fire Company desires to enter into a contract with New Jersey American Water Company for the installation of a fire hydrant at the intersection of Stanhope Road and Wistar Avenue in Marmora, New Jersey; and

WHEREAS, the Board of Fire Commissioners believes the installation, utilization and maintenance of said fire hydrant will provide a tangible benefit to the citizens of Upper Township, by providing a beneficial firefighting resource in an area of the Township that currently does not have a fire hydrant;

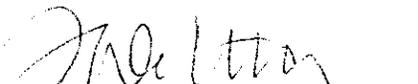
NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners hereby authorizes Marmora Volunteer Fire Company to arrange for the installation of a new fire hydrant at the intersection of Stanhope Road and Wistar Avenue in Marmora, New Jersey.

This Resolution is adopted and approved this 19 day of <sup>March</sup>~~February~~, 2015.

BOARD OF FIRE COMMISSIONERS  
DISTRICT #3

  
Robert DiNicolantonio, Chairman  
Board of Fire Commissioners,  
District #3

WITNESS:

  
Z. Richard Lee, Secretary



**MARMORA VOLUNTEER FIRE CO.**

40 TUCKAHOE ROAD P.O. Box 127  
MARMORA, N.J. 08223  
Business (609) 390-3555  
Fax (609) 390-3568

[www.marmorafire.com](http://www.marmorafire.com)

Jay Newman, *Chief*  
Jeff McIntyre, *Deputy Chief*  
Russell Barham, *Deputy Chief*  
Jeff Pierson Sr., *Deputy Chief Admin*  
Don Tomlinson, *Safety Officer*

Paul Hoster, *President*  
Mike Endicott, *Vice President*  
Steve Becotte, *Treasurer*  
Katie Austin, *Secretary*  
Austin Evans, *Corresp. Secretary*

February 22, 2015

To: Upper Township Board of Fire Commissioners, District #3

From: Jay Newman, Chief Marmora Volunteer Fire Company

Subject: Report of Operation 2014

Gentlemen,

Last year's report started out by saying that we had one of the busiest fire years in recent memory. I believe we had six or seven working fires in a 6 week period. Fortunately most were not in our first due area, but they put us to the test in any event.

This year was slightly different but no less interesting. Attached you will find our statistics for the year. The number of calls (219) was down slightly from last year (229) but the seriousness of the incidents seemed to be increased. Our training hours and hours spent on other activities were both up with members volunteering over 5,500 man hours of non-emergency time training and maintaining our equipment. This is a testament to our members and our leadership which I believe is second to none.

The emergency responses for the year started out early with the normal "routine" calls, beginning on New Year's Day with a CO alarm call. From there things got interesting. On January 25<sup>th</sup> we were called to assist with a traffic problem in the area where the railroad tracks cross Tuckahoe Rd. Upon investigation we found the train delivering coal to the BL England station had derailed near Glory Rd. and caused the traffic issue. After several back and forth phone calls the train was cleared of the road and normal traffic patterns continued. This was just the beginning of several very interesting calls throughout the year.

On January 29<sup>th</sup> a house fire at 15 Coventry Lane put us to the test. An over 4,000 square foot building was well involved with fire upon our arrival. We were able to stop the fire and save over half of the building. Having a fire hydrant on the corner of Coventry and Stagecoach greatly assisted our efforts.

On May 23<sup>rd</sup> perhaps one of the most interesting calls of my 35 year career occurred. A dump truck had crashed off of the Garden State Parkway Bridge and fell into the water near the construction dock

for the new bridge. Upon arrival, we found construction workers had pulled the driver's head out of the water but his legs were still trapped inside the totally submerged vehicle. Four of our members removed their turnout gear and entered the water and were able to free his legs and bring him to safety. This man is alive today because of the "above and beyond the call of duty" efforts of these Marmora Firefighters. Deputy Chief Jeff McIntyre, Captain DJ Young, Firefighter Matt Long and Firefighter Mark Newman were all honored by the Upper Township Committee in July. I have also nominated the all four of them for valor awards through the Atlantic Cape 200 Club, a local organization that honors police, fire and EMS personnel. While still operating at the Parkway Bridge incident, we were called to assist the Tuckahoe Fire Company at a structure fire on Route 49.

In July our recently lowered ISO rating went into effect. This new rating highlights the cooperation between the fire district and the fire company by allowing the residents of Fire District #3 potentially save money on their fire insurance rates. Without the cooperation of the district through funding and other areas, this would not be possible.

Our membership remains strong with still over 50 members and about 25 very active. This past year 6 new members graduated Fire Fighter I at the Atlantic County Fire Academy. We already have 4 more in the 2015 spring semester.

In November we were able to place a new 2014 Ford Expedition into service as a Chief's vehicle. This vehicle is well lit and had all the needed equipment to run a command post. Our 2002 Expedition will be used to transport personnel to various fire schools and classes.

Our budget went well this year. At this time our compiled financial statements are being put together by our accountant. You will see when available that our fund raising greatly exceeded the money spent on our company personnel.

We have just formed a new truck committee to begin to look into replacing Engine 15-30 our 1998 first out Engine. This process is expected to take over two years. We will keep you up to date.

Thank you for your continued cooperation and as usual, please do not hesitate to contact me with any questions.

Respectfully Submitted,

  
Jay Newman, Chief

**Marmora Volunteer Fire Company**

**Departmental Activity Report**

Current Period: 01/01/2014 to 12/31/2014, Prior Period: 01/01/2013 to 12/31/2013

00:00 to 24:00

All Stations

All Shifts

All Units

Fire Alarm Responses, Training Classes, Activities (Non-Incident), Departmental Events

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Fire Alarm Situations</b>				
Accident, potential accident	88	936.84	89	664.17
Combustible/flammable spills & leaks	2	10.50	1	4.86
Cover assignment, standby at fire station, move-up	18	377.71	10	431.73
Dispatched and cancelled en route	5	4.92	15	40.48
Electrical wiring/equipment problem	5	26.60	9	94.74
Emergency medical service (EMS) Incident	0	0.00	10	238.89
Excessive heat, scorch burns with no ignition	1	57.00	0	0.00
Extrication, rescue	2	132.55	6	103.83
False alarm and false call, Other	2	64.34	3	5.63
Fire in mobile property used as a fixed structure	0	0.00	2	80.85
Fire, Other	0	0.00	2	13.24
Ignored intent call, Other	7	35.63	7	26.49
Hazardous condition, Other	6	11.63	4	30.34
Malicious, mischievous false alarm	0	0.00	1	9.88
Medical assist	25	109.76	21	75.89
Mobile property (vehicle) fire	2	15.30	5	78.08
Natural vegetation fire	2	6.48	3	13.04
Outside rubbish fire	0	0.00	2	15.36
Person in distress	0	0.00	1	4.25
Public service assistance	2	20.44	1	236.40
Rescue, emergency medical call (EMS), other	1	0.36	0	0.00
Search for lost person	1	14.00	1	12.19
Service call, Other	1	0.64	1	9.12
Special outside fire	1	3.30	0	0.00
Special type of incident, other	1	52.60	1	8.80
Steam, Other gas mistaken for smoke	2	9.16	4	28.22
Structure Fire	4	232.59	8	370.23
System or detector malfunction	9	32.58	8	21.06
Unauthorized burning	0	0.00	1	5.46
Unintentional system/detector operation (no fire)	24	65.97	12	37.13
Water problem	1	3.63	0	0.00
Wrong location, no emergency found	6	18.15	1	1.02
	<u>218</u>	<u>2,242.68</u>	<u>229</u>	<u>2,661.38</u>

**Non-Incident Activities**

\* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

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# Marmora Volunteer Fire Company

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Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Non-Incident Activities</b>				
8-12 hours of activity	21	174.00	0	0.00
911 Ceremony	3	12.00	0	0.00
Annual Fire Prevention Day Open House	0	0.00	30	90.00
Annual Meeting	0	0.00	40	20.00
Business Meeting	399	1,197.00	311	928.50
Captains Meeting	9	18.00	0	0.00
Chief's Meeting	0	0.00	23	23.00
Coin Drop	54	324.00	47	278.00
Funeral Detail	26	78.00	0	0.00
in-house driver training	7	10.00	0	0.00
Misc. Fire Prevention Detail	0	0.00	12	12.00
Officers Meeting	10	22.50	0	0.00
Parade	9	54.00	7	42.00
President Night	0	0.00	65	190.22
Regular monthly Tuesday night maintenance	310	930.00	271	807.50
Regular Tuesday night drill	217	651.00	238	705.00
	<u>1,406</u>	<u>4,607.50</u>	<u>1,138</u>	<u>3,378.22</u>
<b>Training</b>				
Accountability	0	0.00	31	62.00
Cardiopulmonary Resuscitation Refresher	30	60.00	0	0.00
CO Monitor Training	33	66.00	0	0.00
Engine Company Operations	29	87.00	26	65.00
Extraction Advanced	0	0.00	3	17.25
Fire Behavior	29	72.50	0	0.00
Fire Fighter I NJ State Certified	0	0.00	1	155.00
Fire Fighting Operations Specialized	17	42.50	0	0.00
General pump training	29	58.00	0	0.00
Hoselines	0	0.00	23	34.50
Instructor Level 1	0	0.00	1	8.00
Introduction to Pre-determined positions	0	0.00	12	36.00
new vehicle technology	96	166.00	0	0.00
Structure Fire Evolutions	0	0.00	37	129.50
Support Roles	0	0.00	6	18.00
Tanker Shuttle Operations	33	97.00	0	0.00

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Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
<b>Training</b>				
vehicle extrication	25	62.50	0	0.00
Vehicle Rescue Training	0	0.00	89	178.00
Walk Thru High Hazard Buildings	66	132.00	0	0.00
Water Supply	52	156.00	0	0.00
	<u>439</u>	<u>999.50</u>	<u>308</u>	<u>886.25</u>

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