

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**June 16, 2014**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on June 16, 2014 at 5:00 p.m. at the office of Michael J. Bohrer, P.C. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Z. Richard Lee**, **Kurt Austin**, and **Thomas Swenk** were present, representing all commissioners. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **James Moore, Esq.** of the Serber Korschak Law Firm, Counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, **Paul Hoster** of the Marmora Volunteer Fire Company, **Jeff McAfee**, also of the Marmora Volunteer Fire Company, **Elizabeth Hoster** also of the Marmora Volunteer Fire Company, and **Amanda Constantino**, of Brown & Brown, the Board's insurance agent.

The meeting was opened by the Chairman, **Robert DiNicolantonio**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held April 7, 2014.

As the next order of business, **Jeff McAfee** and **Elizabeth Hoster** made verbal presentations to the Board to express their interest and qualifications in being appointed as a Commissioner to fill the present vacancy. Thereafter, the Board conducted a vote, the outcome of which was in **Mr. McAfee's** favor. The Board thanked **Mrs. Hoster** for her interest and encouraged her to run in February's election. Thereafter, the Board welcomed **Mr. McAfee** as a commissioner at which time he remained in the meeting in that capacity. **Mr. Moore** completed a Resolution documenting the Board's appointment of **Mr. McAfee** as a commissioner.

**Mr. Newman** requested that the Board approve a Resolution approving the installation of a fire hydrant and the volunteer fire company's training location. After hearing the benefits of doing so, relative to the nominal cost, the Board approved said Resolution.

**Mr. Newman** proudly discussed the volunteer fire company's response to a recent incident in which a truck drove off the Garden State Parkway Bridge. **Mr. Newman** specifically praised and acknowledged the efforts of four (4) volunteers, these being **Deputy Chief Jeff McIntyre**, **Captain D.J. Young**, **Firefighter Matt Long**, and **Firefighter Mark Newman**. (He also recognized the efforts of two unnamed bridge workers who also assisted in the rescue.) The combined efforts of all saved the truck driver's life. The Board congratulated **Mr. Newman** and the four (4) members of the volunteer fire company for their heroic efforts.

**Mr. Newman** and **Ms. Constantino** discussed the potential positive effect that the Marmora Volunteer Fire Company's recent *ISO* grade (as discussed in the prior meeting's minutes) may

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have on individual homeowner's insurance premiums (homeowner's policy). **Mr. Newman** indicated that it was his intent to publicize the rating so as to allow residents of District #1 in Upper Township to seek a potential lessening of their homeowner's insurance premium. 3

**Ms. Constantino** discussed the potential cost of Workers Comp insurance if the Board is required to begin paying for the volunteer fire company's coverage as a result of the governing body of Upper Township having made recent comments that it may not continue to pay for said coverage. Insofar as no change has been formally made, her presentation was for information only at this time and did not necessitate any action.

**Ms. Constantino** also discussed the recent insurance renewals, stating that the total premium increased by a nominal amount, part of which is due to the addition of a pollution liability policy.

The Board and **Ms. Constantino** discussed the timing of her presentation to the Board and it was agreed that a May meeting would allow her to give the most complete insurance presentation, before the policies actually renewed. The Board agreed to move next year's April meeting to May to allow for a detailed insurance presentation.

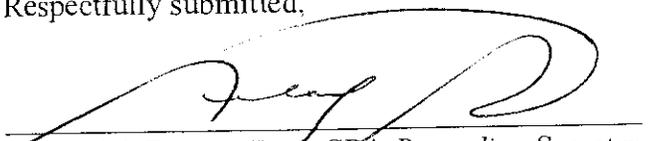
**Mr. Bohrer** discussed the Board's financial position, including a suggested investment strategy which the Board approved. The Board also approved the checks presented by **Mr. Bohrer** for disbursement.

**Mr. Bohrer** also informed the Board of the status of the 2013 audit and requested that the Auditor's Engagement Letter and Management Representation letter be signed. **Mr. DiNicolantonio** signed the required letters.

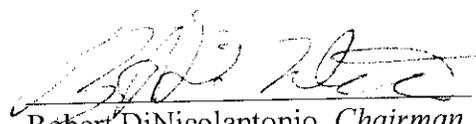
**Mr. DiNicolantonio** reminded all of the commissioners of the need to file their Financial Disclosure forms.

There being no further business for the Board, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

  
Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,

  
Robert DiNicolantonio, *Chairman*