

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

August 18, 2014

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on August 18, 2014 at 5:00 p.m. at the office of Michael J. Bohrer, P.C. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Z. Richard Lee**, **Jeff McAfee**, and **Thomas Swenk** were present. **Kurt Austin** was unable to attend. Also present were **Tonya DeVita** representative for **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **James Moore, Esq.** of the Serber Korschak Law Firm, Counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **Paul Hoster** of the Marmora Volunteer Fire Company.

The meeting was opened by the Chairman, **Robert DiNicolantonio**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held June 16, 2014.

Mr. Newman advised that the new Expedition has arrived at the fire house. It still needs to be up-fitted with lights and lettering which should be completed within a month. Also discussed was the ISO Rating which took effect approximately July 1, 2014. **Mr. Newman** will meet with **Mandy Constantino**, insurance agent for Brown and Brown, to carefully write up a press release. The wording must include your "rate could be reduced" and "contact your insurance agent." **Mr. Newman** mentioned that the website needs updating. **Mr. DiNicolantonio** will meet with Barbara Young at the Township to discuss what needs to be done to get information posted.

Ms. DeVita will have **Mr. Bohrer** pick up signature cards at the banks for **Jeff McAfee** to sign at the next meeting.

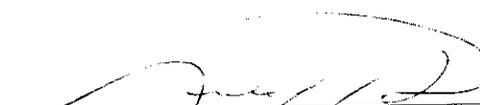
Ms. DeVita discussed the Board's financial position. The Board approved the checks presented by **Ms. DeVita** for disbursement.

Ms. DeVita also discussed the 2013 audit results and requested the Resolution and Affidavit be signed by the commissioners. These were signed and the audit will be sent to Trenton. The synopsis will be sent to **Mr. Moore, Esq.** for publishing.

There being no further business for the Board, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Approved and Submitted,



Michael J. Bohrer, Esq., CPA *Recording Secretary*



Robert DiNicolantonio, *Chairman*