

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

September 16, 2013

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on September 16, 2013 at 5:00 p.m. at the office of Michael J. Bohrer, P.C. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Robert Smith**, **Kurt Austin**, and **Thomas Swenk** were present. Z Richard Lee was unable to attend. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, **Paul Hoster**, President of the Marmora Volunteer Fire Company, and **James Moore, Esq.** of the Serber Konschak Law Firm, Counsel to the Board.

The meeting was opened by the Chairman, **Robert DiNicolantonio**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held August 19, 2013.

Mr. Bohrer presented a list of checks to be approved, signed, and distributed; the checks were approved as presented. **Mr. Bohrer** also reviewed the current year-to-date financial statements and discussed the Board's present cash balance, including its certificate of deposits.

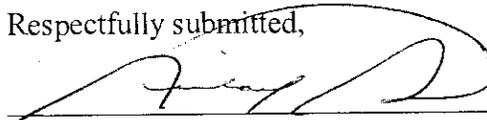
Mr. Bohrer reminded the Board that this meeting is designated as the 2014 budget workshop. As such, **Mr. Bohrer** distributed a history of the past four (4) years' budgets to initiate discussion of the 2014 budget. The Board discussed the budget but did not vote on its approval, as the October meeting is designated at that at which the 2014 budget will be approved.

Mr. Newman advised the Board of needed repairs to truck #1530. He anticipates that the volunteer fire company will be able to pay for the repairs but advised the Board that it may need to consider accessing its emergency funds to pay for part, if not all, of the repairs.

As a follow-up to a discussion at the prior meeting, **Mr. Moore** informed the Board that he determined that Linwood charges \$250 per hazardous material clean-up, but that he had not heard back from Wildwood in response to his inquiry as to their fee structure. It was also agreed that "hazardous material cleanup" may not be an appropriate description of the proposed services. Instead "accident cleanup" may be more appropriate.

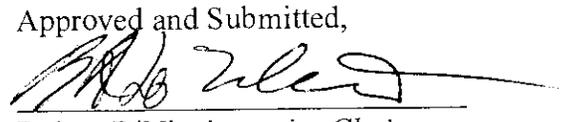
There being no further business for the Board, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,



Michael J. Bohrer, Esq., CPA Recording Secretary

Approved and Submitted,



Robert DiNicolantonio, Chairman