

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

December 2, 2013

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on December 2, 2013 at 5:00 p.m. at the office of Michael J. Bohrer, P.C. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Z. Richard Lee**, and **Kurt Austin** were present. Commissioners **Robert Smith** and **Thomas Swenk** were unable to attend. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **James Moore, Esq.** of the Serber Korschak Law Firm, Counsel to the Board.

The meeting was opened by the Chairman, **Robert DiNicolantonio**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held October 14, 2013.

Mr. Bohrer advised the Board that tonight's meeting is that at which the 2014 is to be adopted. He informed the Board that the approved budget was accepted by the State of New Jersey, Division of Local Government Services. Thereafter, **Mr. Bohrer** summarized the 2014 budget at which time it was unanimously adopted by those commissioners in attendance.

Mr. Bohrer presented a list of checks to be approved, signed, and distributed; the checks were approved as presented. **Mr. Bohrer** also reviewed the current year-to-date financial statements and discussed the Board's present cash balance, including its certificate of deposits.

Mr. Bohrer presented his engagement letter for 2014 professional accounting services, the terms of which are substantially the same as that from preceding years. The Board approved the continuation of his services for 2014.

Jay Newman advised the Board of the need to install a new fire hydrant at Seaview Avenue and 1st Avenue in Beesley's Point. Insofar as the hydrant will not be in place for the full year of 2014, its added cost will not have a material effect on the 2014 budget. After discussion, the Board approved a resolution authorizing the installation of the hydrant, and **Mr. Moore** will prepare said resolution.

Mr. Newman advised the Board that the Marmora Volunteer Fire Company received approximately \$10,000 from FEMA for reimbursement of its costs of time and equipment related to Hurricane Sandy efforts.

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(continued)

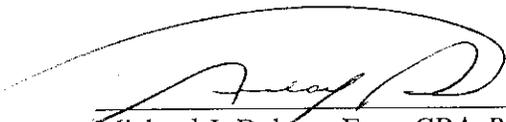
Mr. Newman discussed the present status of the Ocean View Volunteer Fire Company, noting that the Marmora Volunteer Fire Company will simply assist them as needed, and expect assistance when requested, similar to that done in the past.

Mr. DiNicolantonio discussed the upcoming election of commissioners, at which time he and Tom Swenk will run for re-election.

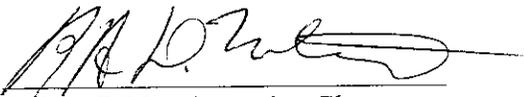
There being no further business for the Board, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Approved and Submitted,



Michael J. Bohrer, Esq., CPA *Recording Secretary*



Robert DiNicolantonio, *Chairman*