

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

February 18, 2013

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on February 18, 2013 at 5:00 p.m. at the office of Michael J. Bohrer, P.C. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Robert Smith**, and **Kurt Austin** were present. Commissioners **Z. Richard Lee** and **Thomas Swenk** were unable to attend. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, **Paul Hoster**, President of the Marmora Volunteer Fire Company, and **James Moore, Esq.** of the Serber Konschak Law Firm, Counsel to the Board.

As the first order of business, the Board discussed the results of Saturday's election, noting that **Z. Richard Lee** was re-elected as Commissioner, and the 2013 budget was approved, as presented. (There were 43 votes in favor of the budget, and 6 votes against the budget, inclusive of absentee ballots.) It was agreed that **Mr. DiNicolantonio** will deliver the resolution which documents the voter's consent to the amount to be raised from taxation to the Upper Township Tax Assessor.

Thereafter, the Board held its reorganization meeting, making and approving the following appointments:

Chairman-	Robert DiNicolantonio
Vice Chairman-	Kurt Austin
Secretary-	Robert Smith
Treasurer-	Z. Richard Lee
Commissioner-	Thomas Swenk
Solicitor-	Serber Konschak Law Firm
Auditor-	Ford Scott & Associates
Newspaper-	Ocean City Sentinel-Ledger (primary) Cape May County Herald (secondary)
Bank-	Ocean City Home Bank
Meeting Dates-	Mondays, as advertised
Meeting Time-	5:00 p.m.

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

February 18, 2013
(continued)

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held December 3, 2012.

Mr. Bohrer presented a list of checks to be approved, signed and distributed; the checks were approved as presented. Mr. Bohrer also reviewed the current year financial statements and the 2012 end-of-year financial statements noting that, while interest income was under budget, total expenses were also under budget, resulting in a slight excess of income over expenses.

Mr. Newman presented a detailed summary of the volunteer fire company's 2012 activities in which he advised the board of some of the volunteer fire company's "unusual" responses in 2012, and the number of alarms to which the company responded. **Mr. Newman** also presented a summary of the volunteer fire company's 2012 income and expenditures, relative to budget.

The Board approved the renewal of its legal services contract with the Serber Konschak law firm.

The Board also approved its 2013 contract with the volunteer fire company for firefighting services.

The Board discussed the timing of the receipt of its check from the township, noting that the Township must go through its budget process, the result of which is that the Board will not receive its funds until late April or early May.

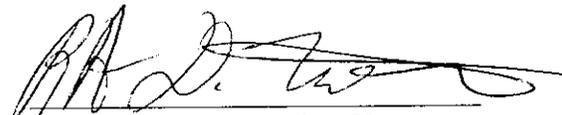
There being no further business for the Board, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,



Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,



Robert DiNicolantonio, *Chairman*