

MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1  
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ

December 17, 2015 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman  
Randy Roash, Vice Chairman  
Donna Diefenderfer, Secretary  
Steve Nickelsberg, Treasurer  
Vacancy  
Michael J. Bohrer, Esq. CPA – Accountant

General Public: Bruce Riordan

Karen called the meeting to order.

Karen asked if there were any corrections or additions to the minutes. Randy made a motion to approve the minutes, seconded by Steve.

TREASURER'S REPORT: Randy moved to pay checks # 4756 to 4765

Steve seconded the motion. Checks 4764 for hose, nozzles and foam equipment for the new truck. Check 4765 for air packs was added to tonight's packet to be paid.

Mike told us that the 2016 Budget has been sent to the State and we are waiting for the State to approve the budget and then send it back.

Mike had us look at page 5 Balance Sheet, he said everything looks good.

Page 13 Profit & Loss Budget vs. Actual. Mike said we are under budget in small operating equipment and repairs & maintenance. Bruce asked to speak to the commission; he submitted an invoice for \$1,453.24 from Jersey Fire & Safety Products, for more equipment for new Fire Truck. Bruce then asked for any money left over in 2015 to be carried over to 2016 to go toward the purchase on new carpet for our meeting room. Carpet will cost about \$9,315.32 and Bruce is going to ask other Strathmere Organizations to help pay for the carpet. Mike explained that we would have \$1,250 that could be carried over to 2016 to go toward carpet. Steve made a motion to carry over \$1,250 to be put toward the carpet, Randy seconded the motion. Mike discussed Resolution 15-1 Budget Transfers.

Mike talked about Ken Yetter is our new Auditor. Mike also, discussed that we loss Jim Pickering as our Attorney. Mike and Bruce are going to look into a replacement for Jim. Mike has suggested John Batastini his office is in Ocean City, and has Fire Board experience.

Page 18 Karen ascertained the payout schedule for 2016 from Barbara Spiegel, Twp. CFO. Total \$81,922  
25% March 25% May Balance paid in August.

Karen gave Mike a Gift for Christmas to thank him for all he does for us.

Steve moved to adjourn the meeting, seconded by Randy.

Next meeting will be held at the Firehouse at 5:00 pm on January 21, 2016

Respectfully Submitted  
Donna Diefenderfer, Secretary