

MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ

November 19, 2015 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman
Randy Roash, Vice Chairman
Donna Diefenderfer, Secretary
Steve Nickelsberg, Treasurer
Michael J. Bohrer, Esq. CPA – Accountant

General Public: Bruce Riordan

Karen called the meeting to order.

Karen asked if there were any corrections or additions to the minutes. Randy made a motion to approve the minutes, seconded by Steve.

TREASURER'S REPORT: Karen moved to pay checks # 4743 to 4755

Randy seconded the motion.

Mike had us go to page 4 of his financial package – Balance Sheet. We have \$55,944.58; we are in good shape for this time of the year.

Mike then had us go to page 11 profit and loss budget vs. actual. Mike explained that we had about \$19,500 from repairs and maintenance and small operating equipment under budget.

Bruce asks to speak to the commission and explained that with buying the new truck, which does not come equip with hose, the Fire Company would have to buy new hose. His figures were 150 feet of 1 inch hose, 175 feet of 2 inch hose, 600 feet of 2 ½ inch hose and 1000 feet of 4 inch hose. The cost to purchase new hose would be around \$7,600 dollars. Bruce also talked about the purchase of 2 air packs with extra bottles, reconditioned cost around \$3 thousand dollars.

(One new air pack without extra bottles runs around \$7 thousand dollars) Bruce also talked about the purchase of a peg board to hang equipment. Karen will write to the Township and ask how we will be receiving our money in 2016. This will help us in planning the spending of our budget.

Mike explained the line item, insurance is over budget. He also said that we made the adjustment and raised the amount for insurance when we prepared the 2016 budget.

Mike called for a vote to adopt the 2016 budget; a vote was taken Karen – yes

Donna – yes

Steve - yes

Randy – yes

The budget was adopted; we raised the budget 2 percent which gives us \$1,581 dollars more money for 2016. Total amount of budget for 2016 will be \$81,922 dollars.

Randy asked if the commission could accept a donation from an outside organization. Bruce explained that the commission cannot accept donation, but a donation can be made to the Fire Company and the donation can be ear marked how the money is to be spent.

Steve moved to adjourn the meeting, seconded by Randy.

Next meeting will be held at the Firehouse at 5:00 pm on December 17, 2015

Respectfully Submitted
Donna Diefenderfer, Secretary

16