

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

October 22, 2015 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman
Randy Roash, Vice Chairman
Donna Diefenderfer, Secretary
Steve Nickelsberg, Treasurer
Michael J. Bohrer, Esq. CPA – Accountant

General Public: Bruce Riordan
Ed Scanlon

Karen called the meeting to order.

Karen asked if there were any corrections or additions to the minutes. Steve made a motion to approve the minutes, seconded by Donna.

TREASURER'S REPORT: Steve moved to pay checks # 4730 to 4742
Randy seconded the motion.

Mike spoke that tonight we have to approve the 2016 budget. Mike went over the budget with the 2% increase. On page 16 of Mike's package shows budget comparison 2015 changes 2016 budget.

Mike called for a roll call vote, which was taken:
Karen – yes
Donna – yes
Steve – yes

Randy – yes, with everyone in favor, the budget was approved. Mike had Karen and Donna sign the paper work to show the budget approved. Now that the budget has been approved, Mike will send the budget to the State to be reviewed and then Adopted.

Mike then had us go to page 4 – Balance Sheet. We have \$57 thousand dollars we are in good shape for this time of year.

Mike then had us go to page 11 profit and loss budget vs actual. Mike explained that we had about 20 thousand from repairs and maintenance and small operating equipment, to be spent before the first of the year. Bruce asks to speak to the commission and explained that with buying the new truck, which does not come equip with hose, the Fire Company would have to buy new hose. His figures were 150 feet of 1 inch hose, 175 feet of 2 inch hose, 600 feet of 2 ½ inch hose and 1000 feet of 4 inch hose. The cost to purchase new hose would be around \$7,600 dollars. Bruce also talked about the purchase of 2 air packs with extra bottles, reconditioned cost around \$3 thousand dollars. (One new air pack without extra bottles runs around \$7 thousand dollars)

The Fire Company is also looking to replace the carpet in our meeting room.

Mike asked for a vote to approve the purchase of the hose and air packs. A vote was taken and The vote was unanimous to purchase the hose and air packs. Mike spoke that after the purchase we would still have between 7 to 8 thousand dollars to spend before the end of the year.

Karen spoke and reviewed the local authorities fiscal control law that was sent to us by the Township.

Mike discussed that everything the Township asked for, we are in compliance. Steve is responsible for communicating and verify all necessary information to our web master, so as to be in compliance with the local authorities fiscal control law.

Mike then discussed about rehiring him for another year. We voted to hire Mike for another year and Karen and Donna signed the contract to hire Mike.

✓ Karen thanked Bruce, Ed and the truck committee for a job well done in ording the new truck.

Randy moved to adjourn the meeting, seconded by Karen.

Next meeting will be held at the Firehouse at 5:00 pm on November 19, 2015.

Respectfully Submitted

Donna Diefenderfer, Secretary