

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
STRATHMERE, UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

January 16, 2013 – 5:00 PM

PRESENT: Ken Weaver, Chairman, Presiding
Randy Roash, Vice Chairman
Donna Diefenderfer, Secretary
Karen Mitchell, Treasurer
Steve Nickelsberg
Michael J. Bohrer, Esq. CPA - Accountant

Bruce Riordan, Fire Chief
Ed Scanlon, Deputy Chief

Ken called the meeting to order.

Ken asked for a motion to approve the minutes (previously distributed) from the December 19th meeting; moved by Karen, seconded by Steve.

TREASURER'S REPORT: Steve moved to pay checks # 4508 to 4517
Karen seconded the motion.

Mike talked about the 1099 Forms that have to be signed and sent out. He also led a discussion about changing February's meeting date. Randy and Steve will not be able to make the meeting and there is a passivity that Ken will not be able to attend. February's meeting is our reorganization meeting.

Mike reviewed the Financial Package starting with page 22. It shows that we were \$62.98 under the 2013 budget. Column 3 showed that repairs and maintenance was under budget and small operating equipment was over budget. Mike noted that by the end of the year everything evened out with the budget.

Page 23 and 34 shows transaction detailed by account.

Page 3 is the balance sheet, we have \$28,723.01, which has to last until we get our money from the Township within the next 2 to 3 months.

Page 10 Profit and Loss Budget vs Actual

Donna reported that everything is set up for the Fire Commission Election on February 15.

Mike said that he will be getting our books together and will be turning them over to the auditor, Ford Scott.

Bruce and Ed reported that the Fire Company will receive two Panasonic Toughbook laptop computers, donated by the New Jersey American Water Company. The laptops will allow firefighters to access property and other information while on their way to a call, enhancing safety and effectiveness.

Karen moved to adjourn the meeting, seconded by Ken

Next meeting will be held at the Firehouse at 5:00 pm on February 20, 2014

Respectfully Submitted
Donna Diefenderfer, Secretary