

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
STRATHMERE, UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

November 21, 2013 – 5:00 PM

ATTENDING: Ken Weaver, Chairman, Presiding
Randy Roash, Vice Chairman
Donna Diefenderfer, Secretary
Karen Mitchell, Treasurer
Steve Nickelsberg
Michael J. Bohrer, Esq. CPA - Accountant

General Public: Bruce Riordan, Fire Chief
Ed Scanlon, Deputy

Ken called the meeting to order.

Ken asked for a motion to approve the minutes (previously distributed) from the October 17th meeting.

Moved by Steve, seconded by Karen.

TREASURER'S REPORT: Karen moved to pay checks # 4491 to 4498

Steve seconded the motion.

Mike spoke about October's meeting being a budget workshop meeting. The commissioners will approve the budget tonight and then it will be sent to the State. The State then goes over our budget and signs off as approved. Then it is sent back to us where we vote to adopt the budget at our December meeting.

Mike went to page 17 in his packet, which shows the proposed budget for 2014, the change for 2014 compared to 2013, and the budgets for the last four years. We then took a vote to approve the budget for 2014 with a two percent increase.

Ken: yes Donna: yes Karen: yes Steve: yes Randy: yes

Ken and Donna signed the budget which will be sent to the State.

Mike then discussed the checks which were signed.

Mike talked about the balance sheet and about money left in the budget, which has to last until we get our money from the Township in March or April.

Page 10: we talked about the profit and loss vs actual. Repairs is over budget and operating is under budget. Insurance is over budget by eight hundred dollars. Ken talked about forming a committee to look into expenses to see if we can find areas to reduce. Randy said he would talk to Bruce to see if Bruce could help with what companies to call to perhaps get a lower price on insurance premiums. Mike will give Randy a history of payments for insurance. Mike said that overall we are \$5,546.68 under budget for the year.

Ken talked about our website that the Township hosts for no cost to us. The Township has asked if we wish to continue with this service. We all agreed to continue the service.

Karen moved to adjourn the meeting; seconded by Donna.

Our next meeting will be held at the Firehouse at 5:00 pm on December 19, 2013.

Respectfully Submitted
Donna Diefenderfer, Secretary